



October 17, 2005

**National Crime Information Center (NCIC)
TECHNICAL AND OPERATIONAL UPDATE (TOU) 05-3**

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SECTION 1 -- MESSAGE TO CJIS SYSTEMS OFFICERS

Section 2.1 of this TOU provides a criteria to include the entry of nonserious and misdemeanor offenses.

Section 2.2 contains information on the elimination of the VOD Field in the Vehicle and Boat Files.

Section 2.3 provides a modification to the Article File for when a stolen credential record is retired.

Section 2.4 contains a modification of the locate transaction in the Wanted Person File.

Section 2.5 provides information on the MIS Field in the Image File responses.

Section 3 provides updates to the *NCIC 2000 Code Manual*.

* * * * *

Users are reminded that any questions concerning the *NCIC 2000 Operating Manual*, *NCIC 2000 Code Manual*, or the distribution of TOUs should be directed to the Communications Unit at (304) 625-4995.

TOUs are also available via the Internet on the Law Enforcement OnLine (LEO) at www.leo.gov/lesig/cjis/cjis_pub/programs/ncictous.html. Users with questions concerning access to the LEO should contact the LEO Program Office at (202) 324-8833.

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SECTION 2 -- SYSTEM CHANGES

2.1 CHANGE TO NCIC ENTRY CRITERIA TO INCLUDE NONSERIOUS AND MISDEMEANOR OFFENSES

AFFECTED BY CHANGE:

Introduction
Boat File
Foreign Fugitive File
Identity Theft File
Immigration Violator File
Missing Person File
Other Transactions
Protection Order File
Convicted Sexual Offender
Registry File
Supervised Release File
USSS Protective File
Vehicle File
Violent Gang and Terrorist
Organization File
Wanted Person File

EFFECTIVE DATE:

September 3, 2006

Background

In December 2003, the CJIS Advisory Policy Board (APB) approved expanding the entry criteria for the Wanted Person File of the NCIC to include nonserious misdemeanor offenses, regardless of the extradition status or the seriousness of the offense. The CJIS APB also stipulated that the NCIC System use the Extradition Limitation (EXL) Field to filter responses. Therefore, the EXL Field will be required for entry of all nonextraditable misdemeanor offenses. CJIS Division staff will create codes for the EXL Field to distinguish between misdemeanor and felony warrants.

Allowing law enforcement agencies to enter nonserious misdemeanor warrant information will enhance the general search capabilities of the Wanted Person File. This enhancement will be implemented through the use of new inquiry Message Keys (MKEs), in addition to the current Wanted Person Inquiry (QW). The NCIC will return new response caveats with each corresponding inquiry MKE.

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Upon entry of a nonserious misdemeanor warrant into the NCIC Wanted Person File, the entering agency should use existing codes for the Offense Field as outlined in the Uniform Offense Codes, *NCIC 2000 Code Manual* (December 2000). The entering agency should use the code that best identifies the offense (e.g., driving without a license - 5499 - traffic offense).

When an appropriate code does not exist, users should contact the CJIS Division's Investigative and Operational Assistance Unit at (304) 625-3000 for assistance in proper coding or to establish new Uniform Offense Codes. The establishment of a new offense code typically takes 12 to 18 months.

States that choose to enter nonserious misdemeanor warrants must be programmed for all EXL Field codes. In addition, any agency with existing nonserious misdemeanor warrants in the NCIC must modify such records with the appropriate EXL Field code upon implementation of this enhancement.

CJIS Systems Agencies (CSAs) are reminded to coordinate with their respective CJIS Division, Criminal Information and Transition Unit (CITU) Regional Representative prior to submitting large data loads of records into the NCIC. This coordination will prevent system capacity issues and ensure that system stability is maintained. CSAs may contact their CITU Regional Representative via e-mail at [<citupds@leo.gov>](mailto:citupds@leo.gov).

System Changes

The NCIC System change will allow for four new inquiry MKEs with new response caveats for each. Additional codes will be created for the EXL Field to delineate between misdemeanor and felony warrants.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by highlighting, and deletions are indicated by ~~strikeout~~.

INTRODUCTION

SECTION 2.9 -- ADMINISTRATIVE MESSAGES

\$.J. Emancipation Notification

This message is sent to the ORI of record when the individual of the record reaches the age of

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emancipation. This is determined monthly by the NCIC 2000-System by comparing the Date of Emancipation Field with the current date.

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The following is an example of a \$.J. administrative message:

\$.J.

MD0012600

THE INDIVIDUAL OF YOUR RECORD NIC/W000000000
OCA/324-123 HAS BECOME EMANCIPATED.
PLEASE CHECK YOUR STATE LAWS REGARDING APPROPRIATE ACTION.
MKE/WANTED JUVENILE DELINQUENT - ADJUDGED
FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD
ORI/MD1012600 NAM/SMITH, JOHN SEX/M RAC/W POB/TX DOB/19851023
DOE/20051023 HGT/509 WGT/150 EYE/BRO HAI/BRO SKN/DRK SMT/SC RT HD
FPC/121011C0141159TTCI13 SOC/123456789
OLN/12345678 OLS/MD OLY/2000
OFF/ESCAPE FROM CUSTODY
OOC/RAPE - STRONG-ARM
DOV/19991021 OCA/122222222
WNO/12323444545
~~VLD/19991022 VLN/VALIDATOR, JO~~
LIC/CC1234 LIS/MD LIY/1999 LIT/PC
VIN/9876543345210 VYR/1972
VMA/PONT VMO/BON VST/SW VCO/RED

\$.O. Supervised Release Notification

Upon entry of detainer information, an unsolicited message is sent to the incarcerating agency. The following is an example of the message:

\$.O.

PA2022300

INCARCERATING AGENCY NOTIFICATION
ORI/MD1012600 HAS REPORTED THE FILING OF A DETAINER ON
NAM/SMITH, JOHN J NIC/W123456789
PLEASE CONTACT ORI/MD1012600 BEFORE SUSPECT IS RELEASED.
MKE/DETAINED WANTED PERSON-CAUTION
SUICIDAL
FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W POB/OH DOB/19701010
HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/416249J4 SKN/FAR SMT/SC L EAR
FPC/121011C0141159TTCI13 MNU/AS-375145249 SOC/375145249
OLN/N222333444 OLS/MD OLY/2002
OFF/HOMICIDE - WILLFUL KILL - FAMILY - GUN
DOW/19991227 OCA/99-4889
LOCATED/20011024 PA20202300 A345234 DETN
DOD/20010315 DNO/01-1234567890 IRI/PA202230C DIS/20011115 DSE/20020415

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INC/PENNSYLVANIA STATE PEN
NIC/W123456789 DTE 19991228 0830 EDT

\$.P. Purge Notification

Five days prior to the date of sentence expiration (date shown in the DSE), the ORI of record will receive a \$.P. message. This unsolicited message from NCIC is a reminder to the agency of the subject's pending release and the need to contact the incarcerating agency to arrange extradition. The following is an example of the message:

\$.P.
MD1012600

SENTENCE EXPIRATION NOTIFICATION
THE FOLLOWING RECORD WILL BE RETIRED IN FIVE DAYS BY THE FBI
COMPUTER BASED ON THE SENTENCE EXPIRATION DATE CONTAINED IN THE
DETAINED WANTED PERSON RECORD
UNLESS ACTION IS TAKEN TO INCREASE THE SENTENCE EXPIRATION DATE
MKE/DETAINED WANTED PERSON-CAUTION
SUICIDAL
FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W POB/OH DOB/19701010
HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/416249J4 SKN/FAR SMT/SC L EAR
FPC/121011CO141159TTC113 MNU/AS-375145249 SOC/375145249
OLN/N222333444 OLS/MD OLY/2002
OFF/HOMICIDE - WILLFUL KILL - FAMILY - GUN
DOW/19991227 OCA/99-4889
LOCATED/20011024 PA2022300 A345234 DETN
DOD/20010315 DNO/01-1234567890 IRI/PA202230C DIS/20011115 DSE/20020415
INC/PENNSYLVANIA STATE PEN
NIC/W123456789 DTE 19991228 0830 EDT

BOAT FILE

SECTION 5.4 -- ADDITIONAL GUIDELINES FOR INQUIRY

4. A QW, QWA, QWE, QWF, QWS, ZW, QWI, QV, or ZV inquiry containing a LIC will retrieve a Boat File record with a matching LIC in the boat supplemental trailer records. Additionally, a VIN contained in one of these inquiries will retrieve a matching VIN or OAN in the boat supplemental trailer records. Inquiries with a VIN will also retrieve any part (EP, EBP, EPS) record, regardless of category, with a matching SER or OAN.

SECTION 9.13 -- INQUIRY OF A SUPPLEMENTAL TRAILER RECORD

Inquiries of supplemental trailer records are made by use of the QB, QW, QWA, QWE, QWF, QWS, ZW, QV, ZV, QWI, and ZB MKEs. Additional information on on inquiry can be found in Section 5 of this chapter.

FOREIGN FUGITIVE FILE

SECTION 1.3 -- MESSAGE KEY (MKE) CODES

Message	MKE	Translation
Entry	EW	WANTED IN CANADA
	EW	FUGITIVE FROM A FOREIGN COUNTRY
Locate*	LW	LOCATED WANTED IN CANADA
Cancel	XW	
Inquiry**	QW	
	QWA	
	QWE	
	QWF	
	QWS	
	ZW	
	QWB	
	QWI	
	QV	
	ZV	
Clear	CW	
Entry of supplemental record	EN	

*This MKE can only be used to locate Canadian Records and will translate LOCATED WANTED IN CANADA or LOCATED WANTED IN CANADA - CAUTION when applied to the record shows the fugitive will be extradited (EXTR).

**There is no specific MKE to query the Foreign Fugitive File; however, a wanted person inquiry will return a hit response on this file if a match occurs.

Message	MKE	Translation
Entry of supplemental stolen/fraudulent identifiers	ENS	
Cancellation of supplemental record	XN	
Cancellation of stolen/fraudulent identifiers	XNS	

A caution indicator should be added to the MKE EW when it is known that a foreign fugitive is armed and dangerous, has suicidal tendencies, has previously escaped custody, is a drug addict, or whatever is appropriate to the particular circumstances of the individual. The reason for the caution must be entered in the Miscellaneous (MIS) Field (NCIC format) or in the Caution and Medical Conditions (CMC) Field (NCIC 2000 format). Additional details on the caution indicator can be found in the Wanted Person File chapter.

SECTION 5.1 -- NCIC-2000 INQUIRY PROCESSING

When an agency transmits an NCIC 2000 wanted person inquiry (QW, QWA, QWE, QWF, QWS, ZW, QWB, or QWI), the data in the Foreign Fugitive File will be searched in addition to all other NCIC-2000 person files (except the Unidentified Person File). As a part of a positive Foreign Fugitive File response, the receiving agency is advised that the fugitive cannot be arrested solely upon the basis of the information provided. If the response is a Canadian fugitive record, the agency is instructed to contact RCMP to confirm the hit and initiate the process of obtaining a U.S. extradition warrant. If the fugitive record is for a fugitive from a country other than Canada, a caveat instructs the agency to contact INTERPOL (USNCB).

SECTION 5.2 -- EXAMPLE OF A CANADIAN RECORD INQUIRY

1N01HEADER.QW.WA1230000.NAM/SMITH, JOHN.SEX/M.RAC/W.DOB/19440410

Negative response:

1L01HEADER

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WA1230000

NO NCIC WANT DOB/19440410 NAM/SMITH, JOHN SEX/M RAC/W

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive response:

1L01HEADER
WA1230000

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING - DO NOT ARREST BASED ON THIS INFORMATION
MKE/WANTED IN CANADA
ORI/BC0000000 NAM/SMITH, JOHN SEX/M RAC/W POB/TX DOB/19440410
HGT/510 WGT/175 EYE/BRO HAI/BRO
OFF/FRAUD - ILLEG USE CREDIT CARDS
DOW/19981201 OCA/22789
ORI IS RCMP ANY PLACE BC 555 555-5555
NIC/W000022525 DTE 19990102 0000 EST
REPEAT - WANTED IN CANADA - DO NOT ARREST BASED ON
THIS INFORMATION - IMMEDIATELY CONTACT RCMP, OTTAWA,
CANADA TEL NO. (555) 555-5555. IF SUBJECT IS
NOT U.S. CITIZEN, CONTACT NEAREST OFFICE OF U.S.
IMMIGRATION AND NATURALIZATION SERVICE

All codes used in a Canadian record are the same as those used in other NCIC 2000-person files.

SECTION 5.3 -- EXAMPLE OF AN INTERPOL RECORD INQUIRY

1N01HEADER.QW.WA1230000.NAM/SMITH, JOHN.SEX/M.RAC/W.DOB/19450123.
SOC/211004444

Negative response:

1L01HEADER
WA1230000

NO NCIC WANT SOC/211004444

NO NCIC WANT DOB/19450123 NAM/SMITH, JOHN SEX/M RAC/W

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive Response:

1L01HEADER
WA1230000

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING - DO NOT ARREST BASED UPON THIS FOREIGN FUGITIVE RECORD.
MKE/FUGITIVE FROM A FOREIGN COUNTRY
ORI/DCINTER00 NAM/SMITH, JOHN SEX/M RAC/W POB/CR DOB/19450123
HGT/510 WGT/175 EYE/BRO HAI/BRO SKN/DRK
OFF/KIDNAP ADULT FOR RANSOM DOW/19981001 OCA/RN-1234
MIS/WARRANT ISSUED BY COSTA RICA
ORI IS INTERPOL U S DOJ WASHINGTON 555 555-5555
NIC/W123456789 DTE 19981002 0000 EST
REPEAT - DO NOT ARREST BASED UPON NCIC RECORD WITH NIC/W123456789.
FUGITIVE FROM A FOREIGN COUNTRY - IMMEDIATELY CONTACT INTERPOL,
U.S. DOJ, NLETS ORI/DCINTER00, OR TEL NO. (202) 616-9000.
ALSO, IF THE SUBJECT IS NOT A U.S. CITIZEN, CONTACT THE
NEAREST OFFICE OF THE U.S. IMMIGRATION AND NATURALIZATION SERVICE
NO NCIC WANT SOC/211004444

SECTION 5.6 -- INQUIRY USING VEHICULAR DATA

A QV, ZV, QW, QWA, QWE, QWF, QWS, or ZW inquiry by license plate number or vehicle identification number will retrieve data from all person files as well as the Foreign Fugitive File in which the vehicle and/or license has been entered. In addition, such an inquiry will retrieve data from the Vehicle, Boat, Vehicle/Boat Part, and License Plate Files. It is not necessary to include name in this type of inquiry.

IDENTITY THEFT FILE

SECTION 5.1 -- EXAMPLE OF AN IDENTITY THEFT INQUIRY

The message key QID is used for Identity Theft File inquiries. It will restrict the search to only the identity theft records. A ~~standard~~ QW, QWA, QWE, QWF, QWS or ZW inquiry also searches the Identity Theft File in addition to other identifiable persons files.

IMMIGRATION VIOLATOR FILE

SECTION 1.3 -- MESSAGE KEY (MKE) CODES

Message	MKE	Translation
Entry	EW	IMMIGRATION VIOLATION - DEPORTED FELON
		IMMIGRATION VIOLATION - FAILURE TO APPEAR FOR REMOVAL
		IMMIGRATION VIOLATION - NATIONAL SECURITY REGISTRATION
Modify	MW	
Cancel	XW	
Inquiry*	QW	
	QWA	
	QWE	
	QWF	
	QWS	
	ZW	
	QWB	
	QWI	
	QV	
	ZV	
Clear	CW	
Entry of supplemental record	EN	
Entry of supplemental stolen/fraudulent identifiers	ENS	

SECTION 2 -- SYSTEM CHANGES

*There is no specific MKE to query the Immigration Violator File; however, a wanted person inquiry will return a hit response on this file if a match occurs.

Message	MKE	Translation
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Cancellation of supplemental record	XN	
--	----	--

Cancellation of stolen/ fraudulent identifiers	XNS	
---	-----	--

A caution indicator should be added to the MKE EW when it is known that an immigration violator is armed and dangerous, has suicidal tendencies, has previously escaped custody, is a drug addict, or whatever is appropriate to the particular circumstances of the individual. The reason for the caution must be entered in the MIS Field (NCIC format) or in the Caution and Medical Conditions (CMC) Field (NCIC 2000 format). Additional details on the caution indicator can be found in the *NCIC 2000 Code Manual*, Personal Descriptors.

SECTION 5.1 -- NCIC INQUIRY PROCESSING

When an agency transmits an NCIC wanted person inquiry (QW, QWA, QWE, QWF, QWS, ZW, QWB, or QWI), the data in the Immigration Violator File are searched in addition to the data in the other NCIC person files (except the Unidentified Person File). As a result of an inquiry, a hit may be generated on an Immigration Violator File record. Additional details can be found in the Wanted Person File chapter.

SECTION 5.2 -- EXAMPLE OF AN INQUIRY

```
1N01HEADER.QW.MD1012400.NAM/SMITH, JOHN.SEX/M.RAC/W.DOB/19510101
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Negative Response:

```
IL01HEADER
MD1012400
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NO NCIC WANT DOB/19510101 NAM/SMITH, JOHN SEX/M RAC/W
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE
INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED
WITHOUT LIMITATIONS.
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Positive Response Deported Felon Category:

1L01HEADER

MD1012400

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING REGARDING FOLLOWING RECORD - SUBJECT OF NIC/N307770847 IS A PREVIOUSLY DEPORTED FELON. CONTACT LESC AT (877) 999-5372 FOR IMMEDIATE HIT CONFIRMATION AND AVAILABILITY OF BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT DETAINER.

MKE/IMMIGRATION VIOLATION - DEPORTED FELON
ORI/VTINS1000 NAM/SMITH, JOHN SEX/M RAC/W POB/FN DOB/19510101
HGT/510 WGT/180 EYE/BRO HAI/BRO SKN/DRK SMT/SC LF ARM
SOC/777010000
OFF/SUBJECT IS A DEPORTED CRIMINAL/AGGRAVATED FELON
OCA/ASD1234-T
MIS/KNOWN AS JOHNNY BOY
ORI IS BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT, LAW ENFORCEMENT SUPPORT CENTER (877) 999-5372
NIC/N307770847 DTE/19980605 0000 EDT
*****THIS RECORD MAY BE USED ONLY BY CRIMINAL JUSTICE AGENCIES FOR CRIMINAL JUSTICE PURPOSES.
*****END OF IMMIGRATION VIOLATOR FILE RESPONSE.*****

SECTION 5.5 -- INQUIRY USING VEHICULAR DATA

A QV, ZV, QW, QWA, QWE, QWF, QWS, or ZW inquiry by license plate number or vehicle identification number will retrieve all person files as well as the Immigration Violator File in which the vehicle and/or license has been entered. Additionally, such an inquiry will retrieve data from the Vehicle, Boat, Vehicle/Boat Part, and License Plate Files. It is not necessary to include name in this type of inquiry.

MISSING PERSON FILE

SECTION 1.5 -- MESSAGE KEY (MKE) CODES

Message	MKE	Translation
Entry	EMD	MISSING PERSON - DISABILITY
	EME	MISSING PERSON - ENDANGERED
	EMI	MISSING PERSON - INVOLUNTARY
	*EMJ	MISSING PERSON - JUVENILE
		MISSING PERSON - EMANCIPATED JUVENILE
	EMV	MISSING PERSON - CATASTROPHE VICTIM
	EMO (NCIC 2000 only)	MISSING PERSON - OTHER

NCIC will translate the Missing Person File Message Key (MKE) to reflect foreign abducted children and foreign missing person records when the entering ORI# is DCINTER00.

EMD	FOREIGN MISSING PERSON - DISABILITY
EMDC	FOREIGN MISSING PERSON - DISABILITY - CAUTION
EME	FOREIGN MISSING PERSON - ENDANGERED
EMEC	FOREIGN MISSING PERSON-

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ENDANGERED - CAUTION

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Message	MKE	Translation
	EMI	FOREIGN MISSING PERSON - INVOLUNTARY
	EMIC	FOREIGN MISSING PERSON - INVOLUNTARY - CAUTION
	EMV	FOREIGN MISSING PERSON -
	EMVC	FOREIGN MISSING PERSON - CATASTROPHE - CAUTION
	EMO	FOREIGN MISSING PERSON - OTHER
	EMOC	FOREIGN MISSING PERSON - OTHER - CAUTION
	EMJ	FOREIGN MISSING PERSON - JUVENILE
	EMJC	FOREIGN MISSING PERSON - JUVENILE - CAUTION
Modify	MM	
Locate	LM	
Cancel	XM	
Clear	CM	

Message	MKE	Translation
Inquiry	QW	QWA QWE QWF QWS ZW QWB QWI QV ZV
Nonunique identifier inquiry	QM	
Entry of supplemental record of aliases and/or additional identifiers	EMN	
Cancellation of supplemental record	XMN	
Entry of supplemental dental information	ED	
Modification of supplemental dental information	MD	
Cancellation of supplemental dental information	XD	

*When the subject of a juvenile category record is emancipated, the MKE translation will be MISSING PERSON - EMANCIPATED JUVENILE.

A caution indicator should be added to the message key when it is known that an individual is armed

and dangerous, has suicidal tendencies, has previously escaped custody, is a drug addict, or whatever is appropriate to the particular circumstances of the individual. The reason for the caution must be entered in the Miscellaneous (MIS) Field (NCIC format) or the code must be entered in the Caution and Medical Conditions (CMC) Field (NCIC 2000 format). For example, a record with MKE/EMDC might have one of the following indicators entered in the MIS Field or have the corresponding code entered in the CMC Field:

SUICIDAL TENDENCIES
HEMOPHILIAC
PREVIOUSLY ESCAPED CUSTODY
HEROIN ADDICT
DIABETIC

For the message keys EMD, EME, EMI, EMJ, EMV, and EMO a caution indicator may be added to the MKE without a dash, e.g., EMDC. When C is added to the MKE, -CAUTION is added to the standard MKE translation; e.g., EMDC is translated as:

MISSING PERSON - DISABILITY - CAUTION

SECTION 5.6 -- EXAMPLES

1. The message keys QW, QWA, QWE, QWF, QWS, and ZW are used for Missing Person File inquiries in addition to Foreign Fugitive, Wanted Person, Violent Gang and Terrorist Organization, Protection Order, Convicted Sexual Offender Registry, ~~Deported Felon~~ Immigration Violator, ~~Convicted Person on Supervised Release~~, and U.S. Secret Service Protective Files and will cause these files to be searched automatically. If vehicle identifiers (LIC, LIS, and/or VIN and VMA) are included in the inquiry, the Vehicle and License Plate Files will also be searched.

1N01HEADER.QW.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19891012.
RSH/Y

Negative Response:

1L01HEADER
WA1230000

NO NCIC WANT DOB/19891012 NAM/SMITH, JOHN J SEX/M RAC/W
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE
INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED

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WITHOUT LIMITATIONS.

Positive Response (with supplemental records):

1L01HEADER
WA1230000

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

MKE/MISSING PERSON JUVENILE
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W POB/MD DOB/19891012
DOE/20051012 HGT/410 WGT/105 EYE/GRN HAI/BRO SKN/FAR SMT/SC R HND
SOC/123456789
MNP/MP DLC/19991201 OCA/99-1234
MIS/LAST SEEN WEARING BLUE PANTS AND RED SHIRT
BLT/OPOS CRC/C FPA/N
BXR/P
JWT/PK NE
JWL/GOLD CROSS ON CHAIN
ORI IS ANY CITY PD MD 301 555-1212
DOB/19881012
DOB/19891210
AKA/ROE, EDWARD
AKA/JONES, EDWARD
SMT/CAUL L EAR
SMT/TAT R ARM

DENTAL CHARACTERISTICS
DXR/Y MPA/N DRE/INDIVIDUAL HAS NO DECAY
ALL 32 PERMANENT TEETH ARE PRESENT; WITH NO RESTORATIONS
NIC/M000069216 DTE/19991201 1245 EST
IMMED CONFIRM RECORD WITH ORI AND FOLLOW PROCEDURES
IN INTERSTATE COMPACT ON JUVENILES

2. EXAMPLE OF A UNIQUE IDENTIFIER INQUIRY FOR FOREIGN ABDUCTED CHILDREN AND MISSING PERSON RECORDS WITH NEGATIVE AND POSITIVE RESPONSES

1N01HEADER.QW.WA123000.NAM/DOE,JOHN.SEX/M.RAC/W.DOB/19770123

Negative Response:

1L01HEADER
WA123000

NO NCIC WANT DOB/19770123 NAM/DOE,JOHN SEX/M RAC/W
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF

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EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive Response:

1L01HEADER
WA123000

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING - DO NOT DETAIN BASED UPON THIS MISSING PERSON RECORD

MKE/FOREIGN MISSING PERSON JUVENILE

ORI/DCINTER00 NAM/DOE,JOHN SEX/M RAC/W POB/BD DOB/19970123

DOE/20150123 HGT/400 WGT/090 EYE/BLU HAI/BRO

SOC/211004444

MNP/MP DLC/19821201 OCA/99-00012

MIS/CHILD ABDUCTED IN FRANCE BY NON-CUSTODIAL PARENT

ORI IS INTERPOL U.S. DOJ WASHINGTON (202) 616-9000

NIC/M000069216 DTE/19990104 0000 EST

REPEAT - DO NOT DETAIN BASED UPON NCIC RECORD WITH NIC/M000069216

FOREIGN MISSING OR ABDUCTED PERSON - IMMEDIATELY CONTACT INTERPOL,

U.S. DOJ, NLETS ORI/DCINTER00, OR TEL. NO. (202) 616-9000.

IMMED CONFIRM RECORD WITH ORI AND FOLLOW PROCEDURES

IN INTERSTATE COMPACT ON JUVENILES

SECTION 5.9 -- ADDITIONAL GUIDELINE FOR NCIC ~~2000 QW~~ WANTED PERSON INQUIRY

QW, QWA, QWE, QWF, QWS, ZW inquiries may contain the Image Indicator (IND), Related Search Hit (RSH), Expanded Name Search (ENS), and Expanded Date of Birth Search (EBS) Fields. Additional information on the use of these fields can be found in the Wanted Person File chapter.

SECTION 5.10 -- BATCH INQUIRY (QWB)

The batch inquiry allows users to create a file of individual multiple QW/ZW QWA inquiries in one message. Each inquiry is delimited by a sequence number (SEQ) at the beginning of the inquiry and an "&" as a separator. The SEQ is three numerics and is used to match the responses (hit or no hit) to the specific inquiry from which they were generated. Prior to each response SEQUENCE NUMBER: <SEQ> will be returned to identify those responses that follow as coming from the inquiry with that sequence number. Additional information on procedures for conducting QWB inquiries can be found in the Wanted Person File chapter.

OTHER TRANSACTIONS FILE**SECTION 8.8 -- SEARCH CRITERIA (RSCH) MESSAGE FIELD CODE EDITS**

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
EXL	Extradition Limitation	1-2	A N	W	Must be a valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).

**SECTION 10.18 -- EXAMPLE OF AN INVESTIGATIVE INTEREST POSITIVE HIT
RESPONSE RESULTING FROM AN INQUIRY**

Below is an example of a Wanted Person record with an investigative interest supplemental record appended:

1L01HEADER
PA0450000

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

MKE/WANTED PERSON

FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD

ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W POB/TX DOB/19511012

HGT/510 WGT/175 EYE/BRO HAI/BRO SKN/DRK SMT/SC R HND

FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789

OLN/11111111 OLS/MD OLY/2000

OFF/HOMICIDE - WILLFUL KILL POL OFF GUN

DOW/19981201 OCA/92341244

WNO/635F1129 CTI/MD101261J

MIS/KNOWN TO COLLECT, DRIVE AND STEAL CLASSIC CARS

LIC/ABC123 LIC/MD LIY/2000 LIT/PC

VIN/2Y27H5LI00009 VYR/1975

VMA/PONT VMO/VEN VST/2D VCO/BLU

ORI IS ANY CITY PD MD 304 555-1212

DOB/19501012

NIC/W146203706 DTE/19991205 1400 EST

INVESTIGATIVE INTEREST AGENCIES:

SECTION 2 -- SYSTEM CHANGES

IIA/WA1230000 ANY CITY PD WA 555 555-4321 ICA/123456789 DII/20010108
MIS/WANTED FOR QUESTIONING IN CONNECTION WITH MURDER INVESTIGATIONIMMED
ONFIRM WARRANT AND EXTRADITION WITH ORI

PROTECTION ORDER FILE

SECTION 1.3 -- MESSAGE KEY (MKE) CODES

Message	MKE	Translation
Entry	EPO	PROTECTION ORDER
	ETO	TEMPORARY PROTECTION ORDER
Modify	MPO	
	MTO	
Cancel	XPO	
	XTO	
Inquiry	QPO	
	QW	
	QWA	
	QWE	
	QWF	
	QWS	
	ZW	
	QWB	
	QWI	
	QV	
	ZV	
Clear	CPO	CANCELED PROTECTION ORDER
	CTO	CANCELED TEMPORARY PROTECTION ORDER

Message	MKE	Translation
Expired	IPO	EXPIRED PROTECTION ORDER
	ITO	EXPIRED TEMPORARY PROTECTION ORDER
Entry of Supplemental	ENPO	
Cancel of Supplemental	XNPO	

A caution indicator should be added to the message key EPO or ETO when it is known that an individual is armed and dangerous, is a drug addict, or whatever is appropriate to the particular circumstances of the individual. The message key will translate with - CAUTION after the translation listed above if the caution indicator has been used.

SECTION 5.3 -- REQUIREMENTS FOR AN INQUIRY

6. An inquiry of the Wanted Person (QW/, QWA, QWE, QWF, QWS/, ZW/, QWB/, and QWI) and/or Vehicle (QV/, ZV/, QVB) Files will result in the automatic cross-search of the POF. Active records will be returned in a positive response; inactive records will not. QW queries based on NAM and DOB will also search the PPN and PPB Fields. Additionally, QW inquiries on SOC will also search the PSN Field. The Wanted Person and Vehicle File Chapters contain details regarding use of the above MKEs.

SECTION 5.4 -- EXAMPLE OF A QW USING NAME OF PROTECTED PERSON

1N01HEADER.QW.MD0100010.NAM/SMITH, JANE L.SEX/F.RAC/W.DOB/19710101

Negative Response:

1L01HEADER
MD0100010

SECTION 2 -- SYSTEM CHANGES

NO NCIC WANT DOB/19710101 NAM/SMITH, JANE L SEX/F RAC/W

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive Response: (with supplemental information)

1L01HEADER
MD0100010

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

*****WARNING - THE FOLLOWING IS AN NCIC PROTECTION ORDER RECORD. DO NOT SEARCH, DETAIN, OR ARREST BASED SOLELY ON THIS RECORD. CONTACT ENTERING AGENCY TO CONFIRM STATUS AND TERMS OF PROTECTION ORDER*****

*****THE SUBJECT OF THIS RECORD IS PROHIBITED FROM RECEIVING OR POSSESSING A FIREARM UNDER FEDERAL LAW (TITLE 18, U.S.C., SECTION 922)*****

MKE/PROTECTION ORDER

ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W POB/MD DOB/1971010
HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456A SKN/FAR SMT/SC L EAR
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/N222333444 OLS/MD OLY/1995

PNO/PO12345 BRD/Y ISD/19980728 EXP/19990728 CTI/MD056013J

PPN/SMITH, JANE L PSX/F PPR/W PPB/19710101 PSN/777665555

PCO/THE SUBJECT IS REQUIRED TO STAY AWAY FROM THE RESIDENCE, PROPERTY,

PCO/SHCOOL OR PLACE OF EMPLOYMENT OF THE PROTECTED PERSON OR OTHER

PCO/FAMILY OR HOUSEHOLD MEMBER

OCA/14-017289

MIS/100 FEET OFF 110 MANOR DRIVE EXCEPT WHEN PICKING UP CHILDREN FOR
MIS/VISITATION

LIC/ABC123 LIS/MD LIY/2000 LIT/PC

VIN/2G2PM37A2G2208042 VYR/1992

VMA/DODG VMO/INT VST/4T VCO/BLK

ORI IS ANNAPOLIS POLICE DEPARTMENT MD 301 555-5555

PCO/THE SUBJECT IS PROHIBITED FROM POSSESSING AND/OR PURCHASING A

PCO/FIREARM OR OTHER WEAPON

NIC/H146203706 DTE 19980728 0000 EDT

CONVICTED SEXUAL OFFENDER REGISTRY FILE

SECTION 1.2 -- MESSAGE KEY (MKE) CODES

Message	MKE	Translation
Entry	EXS	SEXUAL OFFENDER or SEXUALLY VIOLENT PREDATOR
Modify	MXS	
Cancel	XXS	
Inquiry	QXS QW QWA QWE QWF QWS QWB QWI ZW QV ZV	
Clear	CXS	CANCELED SEXUAL OFFENDER or CANCELED SEXUALLY VIOLENT PREDATOR
Expired		EXPIRED SEXUAL OFFENDER
Enter supplemental	EXSN	

record

Message	MKE	Translation
Cancel supplemental record	XXSN	

The message key is translated as SEXUALLY VIOLENT PREDATOR if the Sexual Predator Indicator (SXP) Field is set to Y.

A caution indicator (C) may be entered as part of the message key code (EXSC) in which case the MKE is translated as SEXUAL OFFENDER - CAUTION or SEXUALLY VIOLENT PREDATOR - CAUTION.

SECTION 1.3 -- RECORD RETENTION PERIOD

5. In addition to active records, records in an inactive status (cleared or expired) can be retrieved using the QXS transaction. A QW, QWA, QWE, QWF, QWS or ZW transaction will retrieve active records only. Canceled records can only be retrieved through a Global Inquiry (SPRQ). Additional information on SPRQ can be found in the Other Transactions chapter.

SECTION 5.1 -- INQUIRY AND DISCLOSURE STANDARDS

1. The message key QXS is used for Convicted Sexual Offender Registry File inquiries. It restricts the search to just the Convicted Sexual Offender Registry File and may retrieve a Convicted Sexual Offender Registry File record that is active, expired, or inactive.

A standard QW, QWA, QWE, QWF, QWS or ZW inquiry searches the Convicted Sexual Offender Registry File in addition to other identifiable person files and retrieves active records only.

SECTION 5.4 -- REQUIREMENTS FOR INQUIRY

5. To directly retrieve a Convicted Sexual Offender Registry File record using NIC, a wanted person inquiry (QW, QWA, QWE, QWF, QWS, ZW) must be performed. Additional information on these transactions can be found in the Wanted Person File chapter.

SECTION 5.5 -- ADDITIONAL GUIDELINES FOR INQUIRY

6. An inquiry of the Wanted Person (QW, QWA, QWE, QWF, QWS, ZW, QWB, QWI) and/or Vehicle (QV, ZV, QVB) Files will result in the automatic cross-search of the Convicted Sexual Offender Registry File. Active records will be returned in a positive response; inactive records (expired and cleared) will not. Additional information concerning the above MKEs can be found in the Wanted Person and/or Vehicle File chapters.

SUPERVISED RELEASE FILE

1.2 MESSAGE KEY (MKE) CODES

Message	MKE	Translation
Entry	EC	PROBATION OR SUPERVISED RELEASE STATUS
	EC-C	PROBATION OR SUPERVISED RELEASE STATUS - CAUTION
Modify	MC	
Cancel	XC	
Inquiry*	QW QWA QWE QWF QWS ZW QWB QWI QV ZV	
Clear	CC	
Entry of supplemental record of aliases and/or additional identifiers	ECN	

Message	MKE	Translation
Entry of supplemental stolen/fraudulent identifiers	ECNS	
Cancellation of supplemental record	XCN	
Cancellation of stolen/ fraudulent identifiers	XCNS	

*There is no specific MKE to query the Supervised Release File; however, a wanted person inquiry will return a hit response on this file if a match occurs.

SECTION -- 5.2 EXAMPLE OF AN INQUIRY WITH NEGATIVE AND POSITIVE RESPONSES

The message keys QW, QWA, QWE, QWF, QWS, ZW, QWB, and QWI are used for Wanted Person File inquiries. A Wanted Person File inquiry will also cause an automatic cross-search of the Foreign Fugitive, Missing Person, Violent Gang and Terrorist Organization, Protection Order, Immigration Violator, Convicted Sexual Offender Registry, and U.S. Secret Service Protective Files. If vehicle identifiers are included in the inquiry, the Vehicle, Boat, Vehicle/Boat Part, and License Plate Files will also be searched.

```
1N01HEADER.QW.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19511012.
VIN/ABC123DEF45678901
```

Negative Response:

SECTION 2 -- SYSTEM CHANGES

1L01HEADER

WA1230000

NO NCIC WANT DOB/19511012 NAM/SMITH, JOHN J SEX/M RAC/W

NO NCIC WANT VIN/ABC123DEF45678901

***VERIFY VIN/ABC123DEF45678901; IT DOES NOT CONFORM TO
VIN STANDARDS FOR 1981 AND LATER VEHICLES.

SECTION 2 -- SYSTEM CHANGES

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive Response:

1L01000005
WA1230000

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING - DO NOT ARREST BASED ON THIS INFORMATION
MKE/PROBATION OR SUPERVISED RELEASE STATUS
ORI/VA013123G NAM/SMITH, JOHN J SEX/M RAC/W POB/TX DOB/19511012
HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456A SKN/DRK
SMT/SC R HD
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/98765432 OLS/MD OLY/2000
OCA/611112131
OOC/ROBBERY
~~VLD/20000521~~
MIS/SUBJECT ON PAROLE MAY NOT LEAVE THE AREA PROHIBITED TO
MIS/FREQUENT BARS
LIC/ABC123 LIS/VA LIY/1999 LIT/PC
VIN/2F37Z7P051519 VYR/1977
VMA/PONT VMO/LEM VST/2D VCO/WHI
DPE/20101009 SCI/VA123456J LOC/ANY COUNTY VA PAROLE OFFICE
DSS/20050509 SON/FITZPATRICK, JOHN SOT/703 555-3013
ARI/VA1012600 INC/VA STATE PENITENTIARY DOA/19900615
ORI IS ANY CITY PAROLE OFFICE VA 703 555-1234
IMN/I435461801 IMT/M
NIC/C146203706 DTE/19991020 0001 EST
REPEAT - PROBATION OR SUPERVISED RELEASE STATUS RECORD - DO NOT ARREST
BASED ON THIS INFORMATION - PLEASE CONTACT SUPERVISING AGENCY VIA NLETS,
TELEPHONE OR EMAIL TO ADVISE OF CONTACT WITH SUPERVISED INDIVIDUAL.
PLEASE BE ADVISED THAT SUPERVISING AGENCY MAY NOT BE
OPERATIONAL 24/7.
NO NCIC WANT VIN/ABC123DEF45678901
***VERIFY VIN/ABC123DEF45678901; IT DOES NOT CONFORM TO
VIN STANDARDS FOR 1981 AND LATER VEHICLES.

U.S. SECRET SERVICE PROTECTIVE FILE

SECTION 1.3 -- MESSAGE KEY (MKE) CODES

Message	MKE	Translation
Entry	EW	POTENTIALLY DANGEROUS TO U.S. SECRET SERVICE PROTECTEE
Modify	MW	
Cancel	XW	
Inquiry*	QW QWA QWE QWF QWS ZW QWB QWI QV ZV	
Clear	CW	
Entry of supplemental record	EN	
Entry of supplemental stolen/fraudulent identifiers	ENS	

*There is no specific MKE to query the U.S. Secret Service Protective File; however, a wanted person

inquiry will return a hit response on this file if a match occurs.

Message	MKE	Translation
Cancellation of supplemental record	XN	
Cancellation of stolen/fraudulent identifiers	XNS	

A caution indicator should be added to the MKE EW when it is known that a USSS Protective File subject is armed and dangerous, has suicidal tendencies, has previously escaped custody, is a drug addict, or whatever is appropriate to the particular circumstances. The reason for the caution must be entered in the Miscellaneous (MIS) Field (NCIC format) or in the Caution and Medical Conditions (CMC) Field (NCIC 2000 format). Additional details can be found in the Wanted Person File chapter.

SECTION 5.2 -- EXAMPLE OF AN INQUIRY

1N01HEADER.QW.MD1012400.NAM/SMITH, JOHN.SEX/M.RAC/W.DOB/19510101

Negative Response:

1L01HEADER
MD1012400

NO NCIC WANT DOB/19510101 NAM/SMITH, JOHN SEX/M RAC/W
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE
INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED
WITHOUT LIMITATIONS.

Positive Response:

1L01HEADER
MD1012400

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING - DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION
MKE/POTENTIALLY DANGEROUS TO U.S. SECRET SERVICE PROTECTEE
ORI/DCSS802Q1 NAM/SMITH, JOHN SEX/M RAC/W POB/US DOB/19510101
HGT/510 WGT/180 EYE/BRO HAI/BRO SKN/FAR SMT/SC LF ARM
SOC/777010000

OFF/SUBJECT IS A THREAT TO A U.S. SECRET SERVICE PROTECTEE
OCA/1234EWX

ORI IS US SECRET SERVICE INTELLIGENCE DIV WASHINGTON 202 435-5000
NIC/W307770846 DTE/19980930 0000 EDT

/REPEAT DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION
CALL COLLECT US SECRET SERVICE HEADQUARTERS, TEL. NO. (202) 435-5000
WHICH HAS BEEN NOTIFIED OF THIS TRANSACTION. THIS RECORD IS FOR
CRIMINAL JUSTICE AGENCIES FOR CRIMINAL JUSTICE PURPOSES.
/DO NOT DISSEMINATE OR USE FOR LICENSING AND EMPLOYMENT PURPOSES/

SECTION 5.5 -- INQUIRY USING VEHICULAR DATA

A QV, ZV, QW, QWA, QWE, QWF, QWS, or ZW inquiry by license plate number or vehicle identification number will retrieve all person files as well as the USSS Protective File in which the vehicle and/or license has been entered. Additionally, such an inquiry will retrieve data from the Boat, Vehicle, Vehicle/Boat Part, and License Plate Files. It is not necessary to include a name in this type of inquiry.

VEHICLE FILE

SECTION 5.1 -- EXAMPLES OF INQUIRY WITH NEGATIVE AND POSITIVE RESPONSES

~~An inquiry containing~~ Vehicle data contained in QV, ZV, QW, QWA, QWE, QWF, QWS, QWI, or ZW inquiries will automatically search all NCIC-2000 files that may include LIC and VIN data.

SECTION 5.4 -- ADDITIONAL GUIDELINES FOR INQUIRY

3. A QV, QVB, ZV, QW, QWA, QWE, QWF, QWS, QWB, or ZW inquiry that contains LIC or VIN will retrieve a Boat File record with a matching LIC or VIN in the boat supplemental trailer record. Inquiries with VIN will also retrieve any part (EP, EBP, EPS) record regardless of category, with a matching SER or OAN.

VIOLENT GANG AND TERRORIST ORGANIZATION FILE (VGTOF)

OVERVIEW

The NCIC-2000 Violent Gang and Terrorist Organization File (VGTOF) has been designed to provide identifying information about violent criminal gangs and terrorist organizations and members of those gangs and organizations to law enforcement personnel. This information serves to warn law enforcement officers of the potential danger posed by violent individuals and to promote the exchange of information about these organizations and members to facilitate criminal investigations.

Because VGTOF information is based, in part, on investigative information not previously subject to independent judicial review, strict adherence to policy on the security, use, and dissemination of VGTOF information is necessary.

SECURITY

VGTOF information is exclusively for the use of criminal justice agencies for criminal justice purposes. In no case should VGTOF information be disseminated to any noncriminal justice agency.

The security measures to be accorded criminal history record information as set out in the *NCIC Security Policy* should be followed with respect to the VGTOF and the information contained therein.

DEFINITION OF A RECORD SUBJECT

The VGTOF is composed of two components or “capabilities,” both intended to accomplish the two major goals of the file: 1) promoting the identification of groups and group members, and 2) facilitating the exchange of information about these groups and members.

1. The **Group Reference Capability (GRC)** provides information about gangs and terrorist organizations. This capability can be accessed by an individual QGG inquiry.
2. The **Group Member Capability (GMC)** provides information in a format similar to Wanted Person File records about individual members of gangs or terrorist organizations. This capability can be accessed by an individual QGM inquiry and by automatic cross-search with all files searched by a QW, QWA, QWE, QWF, QWS or ZW inquiry (or any related transaction such as an entry which generates an inquiry).

SECTION 9.1 -- BACKGROUND

2. The GMC has two major functions: protecting the street officer and promoting the exchange of information about specific gangsters or terrorists.
 1. The first function is accomplished by the automatic cross-search of the VGTOF with all QW, QWA, QWE, QWF, QWS and QV (and ZW/ZV) inquiries, resulting in early notification and warning that a subject encountered by an officer may be a potentially violent gang member or terrorist.

SECTION 9.3 -- MESSAGE KEY (MKE) CODES FOR A GMC RECORD

Message	MKE	Translation
Entry- Violent Gang Member- Caution	EGM	CRIMINAL GANG MEMBER-CAUTION
Entry- Terrorist Organization Member-Caution	EGMT	TERRORIST ORGANIZATION MEMBER - CAUTION
Modify	MGM	
Cancel	XGM	
Inquiry	QGM QW QWA QWE QWF QWS QWB QWI ZW QV	

	ZV	
Message	MKE	Translation
Supplemental entry	EGMN	
Supplemental cancel	XGMN	

SECTION 10.5 -- MESSAGE FIELD CODE EDITS FOR GMC ENTRY

6. VEHICULAR DATA

2. Vehicle information about a single, particular vehicle may be entered in more than one GMC record by the same agency. Vehicle information which is part of a GMC record will be searched by any Vehicle File inquiry (QV, ZV, QVB, QW, QWA, QWE, QWF, QWS, QWB, or ZW), assuming that either LIC (and accompanying fields) or VIN is entered in the record.

SECTION 13.3 -- REQUIREMENTS FOR GMC INQUIRY

The format for inquiry is intended to be similar to existing Wanted Person/Vehicle File formats.

On-line queries to the GMC are possible through automatic cross-search as part of the QW, QWA, QWE, QWF, QWS, QV, ZW, ZV transaction or use of the VGTOF-only QGM transaction. In either case, the query must include NAM and one of the following numeric identifiers:

SECTION 13.4 -- ADDITIONAL GUIDELINES FOR GMC INQUIRY

3. Because multiple records from several files are available when the QW, QWA, QWE, QWF, or QWS transaction is used, multiple records concerning one individual may appear in any response. Additionally, because different agencies may enter VGTOF records on the same individual, multiple VGTOF records are possible in any response.

5. Vehicle information about a single, particular vehicle may be entered in more than one GMC record by the same agency. Vehicle information which is part of a GMC record will be searched by any Vehicle File inquiry (QV, ZV, QW, QWA, QWE, QWF, QWS or ZW), assuming that either LIC (and accompanying fields) or VIN is entered in the record.
8. An inquiry of the Wanted Person (QW, QWA, QWE, QWF, QWS, ZW, QWB) and/or Vehicle (QV/ZV/QVB) Files will result in the automatic cross-search of the GMC File. Active records will be returned in a positive response. The Wanted Person and/or Vehicle File chapters contain details regarding the use of the above MKEs.

WANTED PERSON FILE

INTRODUCTION

SECTION 1.1 -- CRITERIA FOR ENTRY

2. ADULT

1. An individual (including a juvenile who will be tried as an adult) for whom a federal warrant is **outstanding**. Federal fugitives are persons who:
 1. Are being sought because they have been charged with one or more federal crimes,
 2. Have failed to appear for a required court action or for deportation, or
 3. Have escaped from federal custody.
2. An individual (including a juvenile who will be tried as an adult) for whom a felony or ~~serious~~ misdemeanor warrant is outstanding. Records for nonserious misdemeanor warrants must include the Extradition Limitation (EXL) Field.
3. Probation and parole violators meeting the criteria above.

5. EXTRADITION

1. Before entering a record of a wanted person in NCIC-2000, the entering agency must attempt to determine, to the maximum extent possible, if extradition will be authorized when the individual is located in another state. For NCIC 2000 purposes, extradition is the surrender **by one state to another** of an individual charged with or convicted of an offense outside its own territory and within the territorial jurisdiction of the other. Agencies entering warrants that do not meet the NCIC definition of extradition (e.g., intrastate only) must code the EXL Field as 4 (FELONY - NO EXTRADITION) or D (MISDEMEANOR - NO EXTRADITION). Additional details regarding intrastate limitations may be placed in the MIS Field.

2. In situations where an agency is absolutely certain that the wanted person will not be extradited, the individual's record **may be entered** in NCIC 2000 using the appropriate code in the Extradition Limitation Field. For NCIC Legacy-formatted messages, NOEX may be entered as the first four characters of the Miscellaneous (MIS) Field along with additional details regarding intrastate limitations. Please refer to the Personal Descriptors chapter of the *NCIC 2000 Code Manual* (December 2000).

SECTION 1.2 -- MESSAGE KEY (MKE) CODES

Message	MKE	Translation
Entry	EW	WANTED PERSON
	EWJ	WANTED-JUVENILE DELINQUENT-ADJUDGED or WANTED-EMANCIPATED JUVENILE DELINQUENT ADJUDGED or WANTED-JUVENILE DELINQUENT-CHARGED or WANTED-EMANCIPATED JUVENILE DELINQUENT-CHARGED
Modify	ET	WANTED PERSON TEMPORARY FELONY
	MW MT	
Cancel	XW	
	XT	

Message	MKE	Translation
Inquiry	QW	
	ZW	
	QWA	
	QWE	
	QWF	
	QWS	
	QWB	
	QWI	
	QV	
	ZV	
Locate	LW*	LOCATE WANTED PERSON
		or
		LOCATE WANTED JUVENILE DELINQUENT-ADJUDGED
		or
		LOCATED WANTED JUVENILE DELINQUENT-CHARGED
		or
		LOCATED WANTED EMANCIPATED JUVENILE DELINQUENT- ADJUDGED
		or
		LOCATED WANTED EMANCIPATED JUVENILE DELINQUENT- CHARGED
	LT	LOCATED WANTED PERSON TEMPORARY FELONY

*The LW MKE will only translate as indicated when the locate appended to the record shows that the subject will be extradited (EXTR) or detained (DETN).

Message	MKE	Translation
Entry of Detainer	DW	DETAINED WANTED PERSON or DETAINED WANTED JUVENILE DELINQUENT-ADJUDGED or DETAINED WANTED JUVENILE DELINQUENT-CHARGED or DETAINED WANTED EMANCIPATED JUVENILE DELINQUENT- ADJUDGED or DETAINED WANTED EMANCIPATED JUVENILE DELINQUENT- CHARGED
Cancellation of a detainer	XDW	
Clear	CW CT	
Entry of supplemental record of aliases and/or additional identifiers	EN	

SECTION 2 -- SYSTEM CHANGES

Entry of supplemental stolen/fraudulent identifiers	ENS
---	-----

Cancellation of supplemental record	XN
--	----

Message	MKE	Translation
Cancellation of stolen/fraudulent identifiers	XNS	
Entry of dental information	ED	
Modification of dental information	MD	
Cancellation of dental information	XD	

SECTION 1.8 -- MESSAGE FIELD CODES AND EDITS

Code	Field	Edits
EXL	Extradition Limitation	Must be a valid NCIC-assigned code as listed in the Personal Descriptors chapter of the <i>NCIC 2000 Code Manual</i> (December 2000). If this field is left blank, it will default to 1 (FELONY - FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD).
MIS	Miscellaneous	If VMA is AERO, ATV, COEQ, CYL, FARM, SNOW, SPEC, TRLR, TRUK, and the message is in NCIC format, the MIS Field must include the name of the manufacturer. If OFF is 0199, 0299, 0399, 4901, 5005, 5011, 5012, 5015, 5099, 7099, 7199, 7299, or 7399, and the message is in NCIC format, the MIS Field must contain an explanation of the offense. If VIN is a state-assigned or nonconforming 17-character VIN. If the message is in NCIC format and the ORI wants to be notified each time there is a hit on the record, the MIS Field must contain NOAH. For

SECTION 2 -- SYSTEM CHANGES

Code	Field	<p>NCIC 2000, if EXL code is 2 (LIMITED EXTRADITION) or B or is 5 (PENDING EXTRADITION) or E, the MIS Field must contain additional information. For NCIC Edits</p> <p>Legacy-formatted messages, NOEX must be entered in the MIS Field if the wanted person will not be extradited. It is entered as the first four characters of the MIS Field unless SVIN is used.</p>
OOC	Original Offense Code	<p>Must be a valid code from Uniform Offense Codes, <i>NCIC 2000 Code Manual</i>. Entry of OOC is required (and permitted only) when OFF is 4901, 4999, 5001, 5002, 5011, 5012, 5013, 5014, 5015, 8100, 8101, or 8102. If OOC is 8100, 8101, or 8102, MKE should be EWJ or EWJC. If OOC is 8002, then the FBI Field should contain data.</p>

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-4	ALPHABETIC, SPECIAL CHARACTERS
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
DATE OF EMANCIPATION	MANDATORY**	DOE	8-8	NUMERIC
HEIGHT	MANDATORY ¹	HGT	3-3	NUMERIC
WEIGHT	MANDATORY ¹	WGT	3-3	NUMERIC
EYE COLOR	OPTIONAL	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY ¹	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2) OR NUMERIC (4)
OFFENSE CODE	MANDATORY	OFF	4-4 4-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ORIGINAL OFFENSE CODE	CONDITIONAL	OOC*	4-4	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

DATE OF WARRANT OR DATE OF VIOLATION ²	MANDATORY	DOW DOV	8-8	NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LINKING AGENCY IDENTIFIER	OPTIONAL SET	LKI*	9-9	ALPHABETIC, NUMERIC
LINKING CASE NUMBER	SET	LKA*	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
WARRANT NUMBER	OPTIONAL	WNO*	1-15	ALPHABETIC, NUMERIC
COURT IDENTIFIER	OPTIONAL	CTI*	9-9	ALPHABETIC, NUMERIC
MISCELLANEOUS	OPTIONAL	MIS	1-121 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY	OPTIONAL	NOA*	1-1	ALPHABETIC
LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-8 1-10*	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-4 2-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	OPTIONAL	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	OPTIONAL	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC*	2-2*	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
NAME	OPTIONAL	NAM***	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	OPTIONAL	DOB***	8-8	NUMERIC
SOCIAL SECURITY NUMBER	OPTIONAL	SOC***	9-9	NUMERIC
MISCELLANEOUS NUMBER	OPTIONAL	MNU***	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN***	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS***	2-2	ALPHABETIC
OPERATOR'S LICENSE OF YEAR EXPIRATION	SET	OLY***	2-2 4-4	ALPHABETIC (2) NUMERIC (4)
EXTRADITION LIMITATION	OPTIONAL	EXL*	1-2	ALPHABETIC, NUMERIC (DEFAULT = 1)
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	CONDITIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

¹Optional for foreign fugitive

² Date of Violation (DOV) Field is used when the MKE is EWJ.

*NCIC 2000 format only

**Mandatory blank for adult

***Fraudulent data

SECTION 2.5 -- ADDITIONAL GUIDELINES FOR ENTRY

10. If the NCIC 2000-formatted entry does not contain data in the EXL Field, the field will default to code 1 (FELONY - FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD).

SECTION 2.7 -- MESSAGE FIELD CODE EDITS FOR ENTRY

4. MISCELLANEOUS (MIS) DATA

6. For NCIC 2000-formatted records with a code of 2 (FELONY - LIMITED

EXTRADITION) or B (MISDEMEANOR - LIMITED EXTRADITION) in the EXL Field, the MIS Field must contain details regarding the extradition authorized; with the code of 5 (FELONY - PENDING EXTRADITION) or E (MISDEMEANOR - PENDING EXTRADITION) in the EXL Field, the MIS Field must contain the location from where the extradition is pending.

SECTION 3.5 -- ADDITIONAL GUIDELINES FOR MODIFICATION

4. For NCIC 2000-formatted records, in instances where an ORI will not honor the extradition of an individual, the ORI must initiate a modify message to include the extradition limitations by using the code 2 (FELONY - LIMITED EXTRADITION) or B (MISDEMEANOR - LIMITED EXTRADITION) in the EXL Field and any additional information in the MIS Field of the record, such as, WILL NOT EXTR FROM OHIO.

5. If an entering agency subsequently learns that the person is using one of the S/F identifiers with one of his “true” identifiers, the record must be modified to add the S/F identifier to the appropriate “true” identifier field.
6. For NCIC 2000-formatted records, when the subject of the record has been located and extradition is pending, the entering agency may modify the record to include code 5 (FELONY - PENDING EXTRADITION) or E (MISDEMEANOR- PENDING EXTRADITION) in the EXL Field and indicate the location from which extradition is pending in the MIS Field.

SECTION 5.1 -- EXAMPLE OF ~~INQUIRY~~ INQUIRIES WITH NEGATIVE AND POSITIVE RESPONSES

The MKEs QW/, QWA, QWE, QWF, QWS, and ZW are used for Wanted Person File inquiries. Record responses will be filtered based on each individual MKE used at the time of inquiry. The design of each MKE is as follows:

The Wanted Person File Inquiry (QW/ZW) is designed to limit responses to possible extraditable misdemeanor records and felony records regardless of extradition. The QW/ZW inquiry returns records with EXL Field codes 1-5, A, B, E, and code C if the entering agency is from an adjacent state.

The Wanted Person File Inquiry - All (QWA) is designed to return all felony and misdemeanor records regardless of extradition. Not all records included in a QWA response may be actionable by the inquiring agency; however, the information returned may provide investigative leads.

The Wanted Person File Inquiry - Extraditable (QWE) is designed to limit responses to felony and misdemeanor records that are possibly extraditable from the inquiring agency's location. The QWE returns records with EXL Field codes 1, 2, 5, A, B and E, and code 3 and C if the entering agency is from an adjacent state.

The Wanted Person File Inquiry - Felony (QWF) is designed to limit responses to only felony records regardless of extradition and will return records with EXL Field codes 1-5.

The Wanted Person File Inquiry - State (QWS) is designed to serve states that use NCIC in lieu of a state warrant database. The QWS returns all felony records with an EXL Field code of 1-5, possible extraditable misdemeanors with an EXL Field code of A, B, E, and C if the entering agency is from an adjacent state. The QWS also returns nonextraditable misdemeanors with an EXL Field code of D and the entering agency's ORI matches the first two characters of the inquiring agency's ORI.

Wanted Person File positive responses will return records in the order of seriousness based on the EXL Field code at the time of entry (i.e., felonies 1-5 followed by misdemeanors A-E). Additional information on EXL Field codes can be found in the Personal Descriptors chapter of the *NCIC 2000 Code Manual*.

A Wanted Person File ~~inquiry~~ inquiries will also cause an automatic cross-search of the Foreign Fugitive, Missing Person, Violent Gang and Terrorist Organization, Protection Order, ~~Deported Felon~~ Immigration Violator, Convicted Sexual Offender Registry, Supervised Release, Identity Theft, and

U.S. Secret Service Protective Files. If vehicle identifiers are included in the inquiry, the Vehicle, Boat, Vehicle/Boat Part, and License Plate Files will also be searched.

Examples:

1. Wanted Person File Inquiry (QW/ZW)

```
1N01HEADER.QW.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19511012.
VIN/ABC123DEF45678901
```

Negative QW/ZW Response:

```
1L01HEADER
WA1230000
```

```
NO NCIC WANT DOB/19511012 NAM/SMITH, JOHN J SEX/M RAC/W
```

```
NO RECORD VIN/ABC123DEF45678901
```

```
***VERIFY VIN/ABC123DEF45678901; IT DOES NOT CONFORM TO
```

```
VIN STANDARDS FOR 1981 AND LATER VEHICLES.
```

```
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE
INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED
WITHOUT LIMITATIONS.
```

Positive QW Response (with supplemental record):

```
1L01HEADER
WA1230000
```

```
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE
INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED
WITHOUT LIMITATIONS.
```

```
MKE/WANTED PERSON - CAUTION
```

```
ARMED AND DANGEROUS
```

```
FELONY - LIMITED EXTRADITION SEE MIS FIELD
```

```
ORI/MD1012600 NAM/SMITH,JOHN J SEX/M RAC/W POB/TX DOB/19511012
```

```
HGT/510 WGT/175 EYE/BRO HAI/BRO SKN/DRK SMT/SC R HND
```

```
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
```

```
OLN/11111111 OLS/MD OLY/1999
```

```
OFF/HOMICIDE - WILLFUL KILL POL OFF GUN
```

```
DOW/19981201 OCA/123456273
```

```
WNO/635F1129 CTI/MD101261J
```

```
MIS/EXTR EAST OF MISSISSIPPI ONLY KNOWN TO COLLECT, DRIVE AND STEAL
```

SECTION 2 -- SYSTEM CHANGES

MIS/CLASSIC CARS
LIC/ABC123 LIS/MD LIY/2000 LIT/PC
VIN/2Y27H5LI00009 VYR/1975
VMA/PONT VMO/VEN VST/2D VCO/BLU
ORI IS ANY CITY PD MD 301 555-1212
DOB/19501012
DOB/19520912
AKA/DEER,JIM
AKA/BUCK,ROBERT J
SMT/CAUL L EAR
SMT/TAT R ARM
LIC/ABC654 MD 2003 PC
LIC/DFE987 MD 2003 PC
VIN/3J57K5D012345 1975 OLDS CUT 2T BLU
NIC/W146203706 DTE/19991205 1400 EST
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI
NO RECORD VIN/ABC123DEF45678901
***VERIFY VIN/ABC123DEF45678901; IT DOES NOT CONFORM TO
VIN STANDARDS FOR 1981 AND LATER VEHICLES.

In these examples, the check-digit edit was applied to the 17-character VIN in the inquiry message and resulted in the Verify VIN caveat.

When an inquiry contains one or more VINs, the System will compute the check digit for each 17-character VIN. Each VIN, up to a maximum of three in any inquiry, must be separated by a comma.

2. Wanted Person File Inquiry - All (QWA)

1N01HEADER.QWA.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19521012.

Negative QWA Response:

1L01HEADER
WA1230000

NO NCIC WANT DOB/19521012 NAM/SMITH, JOHN J SEX/M RAC/W
***MESSAGE KEY QWA SEARCHES ALL NCIC PERSONS FILES WITHOUT LIMITATIONS.

Positive QWA Response:

1L01HEADER
WA1230000

SECTION 2 -- SYSTEM CHANGES

***MESSAGE KEY QWA SEARCHES ALL NCIC PERSONS FILES WITHOUT LIMITATIONS.
MKE/WANTED PERSON
FELONY - LIMITED EXTRADITION SEE MIS FIELD
ORI/MD1012600 NAM/SMITH,JOHN J SEX/M RAC/W POB/TX DOB/19521012
HGT/510 WGT/175 EYE/BRO HAI/BRO SKN/DRK SMT/SC R HND
MNU/AS-123456789 SOC/123456789
OFF/RAPE - GUN
DOW/19981218 OCA/465978124
MIS/EXTR EAST OF MISSISSIPPI ONLY
ORI IS ANY CITY PD MD 301 555-1212
NIC/W146203714 DTE/19990114 1400 EST
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

3. Wanted Person File Inquiry - Extraditable (QWE)

1N01HEADER.QWE.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19531012.

Negative QWE Response:

1L01HEADER
WA1230000

NO NCIC WANT DOB/19531012 NAM/SMITH, JOHN J SEX/M RAC/W
***MESSAGE KEY QWE SEARCHES WANTED PERSON FILE FELONY AND MISDEMEANOR
RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S
LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive QWE Response:

1L01HEADER
WA1230000

***MESSAGE KEY QWE SEARCHES WANTED PERSON FILE FELONY AND MISDEMEANOR
RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S
LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.
MKE/WANTED PERSON
FELONY - LIMITED EXTRADITION SEE MIS FIELD
ORI/MD1012600 NAM/SMITH,JOHN J SEX/M RAC/W POB/TX DOB/19531012
HGT/510 WGT/175 EYE/BRO HAI/BRO SKN/DRK SMT/SC R HND
MNU/AS-123456789 SOC/123456789
OFF/MARIJUANA - SELL
DOW/19981201 OCA/123987654
MIS/EXTR EAST OF MISSISSIPPI ONLY
NIC/W146482134 DTE/19990617
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

4. Wanted Person File Inquiry - Felony (QWF)

1N01HEADER.QWF.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19501012.

Negative QWF Response:

1L01HEADER
WA1230000

NO NCIC WANT DOB/19501012 NAM/SMITH, JOHN J SEX/M RAC/W
***MESSAGE KEY QWF SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF

SECTION 2 -- SYSTEM CHANGES

EXTRADITION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive QWF Response:

1L01HEADER
WA1230000

***MESSAGE KEY QWF SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS. MKE/WANTED PERSON
FELONY - LIMITED EXTRADITION SEE MIS FIELD
ORI/MD1012600 NAM/SMITH,JOHN J SEX/M RAC/W POB/TX DOB/19501012
HGT/510 WGT/175 EYE/BRO HAI/BRO SKN/DRK SMT/SC R HND
MNU/AS-123456789 SOC/123456789
OFF/HIT AND RUN
DOW/19981201 OCA/127658132
MIS/EXTR EAST OF MISSISSIPPI ONLY
ORI IS ANY CITY PD MD 301 555-1212
NIC/W148761321 DTE/19990705 1400 EST
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

5. Wanted Person File Inquiry - State (QWS)

1N01HEADER.QWS.MD1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19511210.

Negative QWS Response:

1L01HEADER
MD1230000

NO NCIC WANT DOB/19511210 NAM/SMITH, JOHN J SEX/M RAC/W
***MESSAGE KEY QWS SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION, ALL MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION, AND ALL INTRASTATE MISDEMEANOR RECORDS. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive QWS Response:

1L01HEADER
MD1230000

***MESSAGE KEY QWS SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION, ALL MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION, AND ALL INTRASTATE MISDEMEANOR RECORDS. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS. MKE/WANTED PERSON
MISDEMEANOR - NO EXTRADITION

SECTION 2 -- SYSTEM CHANGES

ORI/MD1012600 NAM/SMITH,JOHN J SEX/M RAC/W POB/TX DOB/19511210
 HGT/510 WGT/175 EYE/BRO HAI/BRO SKN/DRK SMT/SC R HND
 MNU/AS-123456789 SOC/123456789
 OFF/SIMPLE ASSLT
 DOW/19981201 OCA/234291315
 MIS/INTRASTATE EXTRADITION ONLY
 ORI IS ANY CITY PD MD 301 555-1212
 NIC/W194657812 DTE/19990917 1400 EST
 IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

SECTION 5.2 -- MESSAGE FIELD CODES FOR INQUIRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-3	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	CONDITIONAL	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
SEX	OPTIONAL	SEX	1-1	ALPHABETIC
RACE	OPTIONAL	RAC	1-1	ALPHABETIC
FBI NUMBER	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL	OLN	1-20	ALPHABETIC, NUMERIC
LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-8 1-10*	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL

SECTION 2 -- SYSTEM CHANGES

VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1 -20	ALPHABETIC, NUMERIC
VEHICLE MAKE	SET	VMA	2-4 2-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

ORIGINATING CASE AGENCY NUMBER	CONDITIONAL	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NCIC NUMBER	CONDITIONAL	NIC	10-10	ALPHABETIC, NUMERIC
IMAGE INDICATOR*	OPTIONAL	IND	1-1	ALPHABETIC
RELATED SEARCH HIT*	OPTIONAL	RSH	1-1	ALPHABETIC
EXPANDED NAME SEARCH*	OPTIONAL	ENS	1-1	ALPHABETIC
EXPANDED DATE OF BIRTH SEARCH*	OPTIONAL	EBS	1-1	NUMERIC

*NCIC 2000 format only

SECTION 5.6 -- BATCH INQUIRY (QWB)

1. The batch inquiry allows users to create a file of individual multiple QW/ZW QWA inquiries in one message. Each inquiry is delimited by a sequence number (SEQ) at the beginning of the inquiry and an "&" as a separator. The SEQ is three numerics and is used to match the responses (hit or no hit) to the specific inquiries from which they were generated. Prior to each response SEQUENCE NUMBER: <SEQ> will be returned to identify those responses that follow as coming from the inquiry with that sequence number. For example:

```
1N01HEADER.QWB.DC1014300.001.NAM/DOE, JOHN.DOB/19650430&
002.NAM/SMITH,BOB.DOB/19540105&005.NIC/W123456789&010.
NAM/BROWN,JOHN.SOC/123456789
```

Acknowledgment:

```
1L01HEADER
DC1014300
BATCH INQUIRY RECEIVED
```

2. The sequence numbers do not have to be sequential, but they should be unique. The HDR, ORI, MKE, and SEQ are entered without the MFC. The identifiers available in the QW/ZW inquiry are available for use in the QWB message, including the IND, RSH, ENS, and EBS indicators, preceded by the proper MFC.
3. Including the header and all control characters, a batch inquiry is limited to 1,800 characters.

4. The results of the batch inquiry are transmitted via a file to be retrieved by the user. The maximum number of inquiry batched records is 2,000. If the maximum number is exceeded, the Introduction chapter of this manual provides the necessary message translation. The user is notified of the file by the \$.B. administrative message. The following is an example of the contents of the file:

1L01HEADER
DC1014300

SEQUENCE NUMBER: 001
NO NCIC WANT NAM/DOE, JOHN DOB/19650430
***MESSAGE KEY QWB SEARCHES ALL NCIC PERSONS FILES WITHOUT LIMITATIONS.

SEQUENCE NUMBER: 002
***MESSAGE KEY QWB SEARCHES ALL NCIC PERSONS FILES WITHOUT LIMITATIONS.
MKE/MISSING PERSON INVOLUNTARY

ORI/DC1014300 NAM/SMITH, BARRY SEX/M RAC/W POB/FL DOB/19540105
HGT/509 WGT/153 EYE/BRO HAI/BRO SKN/FAR SMT/TAT L LEG
FPC/PMPICI14151617181920 SOC/123456789
MNP/MP DLC/19981001 OCA/CS12345
MIS/LAST SEEN AT THE TYSONS CORNER MALL
ORI IS ANY CITY PD DC 202 555-1111
NIC/M107650007 DTE/19991003 1400 EDT
IMMED CONFIRM MISSING PERSON STATUS WITH ORI

SEQUENCE NUMBER: 005
NO NCIC WANT NIC/W123456789
***MESSAGE KEY QWB SEARCHES ALL NCIC PERSONS FILES WITHOUT LIMITATIONS.

SEQUENCE NUMBER: 010
***MESSAGE KEY QWB SEARCHES ALL NCIC PERSONS FILES WITHOUT LIMITATIONS.
MKE/MISSING PERSON INVOLUNTARY

ORI/DC1014300 NAM/BROWN, JOHN SEX/M RAC/W POB/FL
DOB/19540105
HGT/509 WGT/153 EYE/BRO HAI/BRO SKN/FAR SMT/TAT L LEG
FPC/PMPICI14151617181920 SOC/123456789
MNP/MP DLC/19981001 OCA/CS12345
MIS/LAST SEEN AT THE TYSONS CORNER MALL
ORI IS ANY CITY PD DC 202 222-1111
NIC/M123496537 DTE/19751011 1400 EDT
IMMED CONFIRM MISSING PERSON STATUS WITH ORI

SECTION 5.7 -- QWI INQUIRY - COMBINED III AND QWI TRANSACTIONS

The QWI transaction allows the user to access both III and NCIC-2000 by performing one transaction. Because this inquiry is treated by NCIC-2000 as a QW QWA and by III as a QH, the same rules stated for these transactions apply to the QWI transaction.

NCIC-2000 and III will return positive and/or negative responses independently. NCIC will return Wanted Person File records matching the search criteria regardless of the seriousness of the offense or extradition. The IND, RSH, ENS, and EBS Fields are not used by III. The following caveat will be included in the QWI response:

***MESSAGE KEY QWI SEARCHES ALL NCIC PERSONS FILES WITHOUT LIMITATIONS.

Additional information on the QH transaction can be found in the III chapter.

SECTION 6.1 -- WHEN TO USE A LOCATE MESSAGE

6. When extradition is pending, the entering agency may request that the locating agency not place a locate message when the entering agency intends to modify the Wanted Person record to indicate Pending Extradition. An NCIC 2000-formatted Wanted Person record containing a code of 5 (FELONY - PENDING EXTRADITION) or E (MISDEMEANOR - PENDING EXTRADITION) in the EXL Field **should not** have a locate placed against it.

SECTION 7.6 -- CLEAR PROCEDURES IF WANTED PERSON APPREHENDED BY AN AGENCY OTHER THAN ORI

4. When the NCIC 2000-formatted Wanted Person record contains code 5 (FELONY - PENDING EXTRADITION) or E (MISDEMEANOR - PENDING EXTRADITION) in the EXL Field, the Wanted Person record should be cleared by the entering agency once the subject has been extradited.

2.2 ELIMINATION OF THE VEHICLE OWNERSHIP DATA (VOD) FIELD IN THE NCIC VEHICLE AND BOAT FILES

AFFECTED BY CHANGE:

Introduction
Boat File
Vehicle/Boat Part File
Vehicle File

EFFECTIVE DATE:

September 3, 2006

Background

The CJIS Advisory Policy Board (APB), at its December 2004 meeting, approved the proposal to eliminate the Vehicle Ownership Data (VOD) Field. The CJIS APB moved to make the VOD Field a mandatory blank (empty) field in the NCIC Vehicle and Boat Files. However, the Board stipulated that field still be accounted for in the period format. The VOD Field and translation should not be provided in responses.

System Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~.

INTRODUCTION

SECTION 2.8 -- ERROR MESSAGES

REJECT - NOT AUTHORIZED

1. Type of transaction transmitted is not authorized for the ORI.
2. An agency other than the ORI of a record is attempting to perform a maintenance transaction on the record in file. (Does not apply to locate transactions.)
3. Transmitting agency is attempting to place a locate against its own record. Clear transaction should be sent.
4. An agency is using an ORI with a state code other than the one assigned to the line over which the message was transmitted.

5. Transaction attempts to enter a Gang/Terrorist Group with a GNG and SGP of UNLISTED GROUP.
6. Cancel transaction attempts to cancel a Protection Order with PNO/ and NIC/ as identifiers and the ORI is not a quality control ORI.
7. Transaction attempts to modify Missing Person Interest (MIF) Field and the agency is not National Center for Missing and Exploited Children (NCMEC).
8. NCMEC attempts to modify a field other than the MIF Field.
9. ~~National Insurance Crime Bureau (NICB) attempts to modify a field other than Vehicle Ownership Data (VOD) Field.~~
10. ~~Transaction attempts to modify VOD Field and the agency is not NICB.~~
- 11.9. Transaction attempts to modify a secondary Point of Contact (POC) Field to the primary POC Field.
- 12.10. Transaction attempts to enter a Category II juvenile record for an ORI in a nonparticipating state.
- 13.11. Transaction attempts to modify an inactive Protection Order or Convicted Sexual Offender Registry File record.
- 14.12. An agency is attempting an SPRQ transaction and does not have authorization.
- 15.13. An agency authorized to perform SPRQ transactions has requested a SPRQ type restricted to FBI staff only.
- 16.14. An agency is attempting to enter a generic image and is not FBI staff.
- 17.15. An agency is attempting to enter or cancel an investigative interest supplemental record having the same ORI as the ORI of the base record.
- 18.16. An agency is attempting to enter an investigative interest supplemental record and the base record is inactive.
- 19.17. An agency is attempting to enter an investigative interest supplemental record and there are already ten investigative interest supplemental records appended to the base record.

SECTION 2.9 -- ADMINISTRATIVE MESSAGES

OTHER ADMINISTRATIVE MESSAGES

\$.8. Out-of-State Notification

The following states do not participate in the \$.8. program for vehicles: Arizona, Idaho, Indiana, Iowa, Wyoming, and the territories of Puerto Rico and the Virgin Islands. The following states do not participate in the \$.8. program for boats: Arizona, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Massachusetts, Minnesota, Mississippi, Missouri, New Mexico, North Carolina, Ohio, Rhode Island, South Dakota, Vermont, Washington, Wyoming, and the territories of Puerto Rico and the Virgin Islands.

An Out-of-State Notification, \$.8. administrative message, is transmitted to the state of registry of a vehicle or boat when:

1. The vehicle or boat is stolen or a vehicle is used in a felony in a state other than the state of registry and a record concerning the vehicle or boat is entered, modified, located, cleared, or canceled in NCIC.
2. A wanted or missing person record is entered with vehicle data showing registration is in a state other than the entering agency.
3. The vehicle or boat is a Canadian Police Information Centre (CPIC) record and the state of registry is a U.S. state.
4. The entering agency is federal or military and uses the same line as the state of registry unless the state is: (for vehicles) Alabama, Connecticut, Delaware, Georgia, Montana, New Jersey, New York, Oregon, Pennsylvania, Virginia, Washington, or Wisconsin; (for boats) Alabama, Arkansas, Connecticut, New York, South Carolina, and Tennessee.

The following is an example of a \$.8. administrative message:

```
$.8.
OUT OF STATE AT 1325 EST 19991001
1L01HEADER.EV.MD1012600.123456.VA.1999.PC.3J573A7012345.1980.
```

SECTION 2 -- SYSTEM CHANGES

OLDS.CUT.2D.WHI.19990110.123456789...DENT IN RIGHT FRONT
FENDER.Y NIC/V987654321 OCA/123456789

SECTION 2 -- SYSTEM CHANGES

In the example above, the state of registry (VA) is advised that an agency in another state (MD) has entered a record into NCIC on a vehicle registered in the recipient state.

\$.8.

```
OUT OF STATE AT 1325 EST 20001201
1N01HEADER.EB.MD1012600.VA1234ZZ.VA.1985.WD.LBC035380880.OB.
1980.LBC.RUN.17.RED.19990501.234443333...BOAT HAD BEEN ANCHORED IN
ANNAPOLIS FOR THE LAST FIVE YEARS.Y. NIC/B9876543231 OCA/123456789
```

In the example above, the state of registry (VA) is advised that an agency in another state (MD) has entered a record into NCIC on a boat registered in the recipient state.

~~\$.8. modify messages are not transmitted to the state of registry when the NICB modifies a record to add or change the VOD Field.~~

After the LIC has been removed (modified or purged) from a record, no further notification is sent to the state of registry if the state of registry is one of the following:

California	Illinois	New Mexico	Oklahoma
Connecticut	Kansas	Ohio	Wisconsin

After the REG has been removed (modified or purged) from a record, no further notification is sent to the state of registry if the state of registry is one of the following:

Arkansas	Montana	New York	South Carolina
Colorado	Nebraska	Pennsylvania	West Virginia
Connecticut			

Once a license plate, stolen or felony vehicle, stolen boat, or person record has had a locate placed on it, the state of registry will not receive a clear or cancel message on the record. A \$.8. clear or cancel message will only be transmitted to the state of registry for active records.

A \$.8. notification message will also be generated to the state of registry following certain scheduled NCIC purges.

Line two of the message identifies the type of purge as one of the following:

- | | |
|----------------------|----------------------------|
| 1. LICENSE RETENTION | License Plate File chapter |
|----------------------|----------------------------|

- | | |
|--------------------------|-----------------------------|
| 2. VEHICLE RETENTION | Vehicle File chapter |
| 3. VEHICLE WITHOUT A VIN | Vehicle File chapter |
| 4. FELONY VEHICLE | Vehicle File chapter |
| 5. EXPIRED LIY | Vehicle File chapter |
| | Wanted Person File chapter |
| | Missing Person File chapter |
| 6. TEMPORARY WARRANT | Wanted Person File chapter |
| 7. BOAT RETENTION | Boat File chapter |

The following is an example of a \$.8. purge message:

```
$.8.
OUT OF STATE PURGE AT 1325 EST 19991105
FELONY VEHICLE
SEE IDENTIFIER(S) LIC/123456 VIN/3J573A7012345
NIC/V987654321 OCA/123456789
```

The following states have elected to not receive \$.8. notification messages on stolen vehicles following the first purge of the year:

Alabama	Florida	Nebraska	Oklahoma
Arkansas	Hawaii	New Hampshire	Oregon
California	Kansas	New Jersey	Pennsylvania
Canada	Kentucky	New York	Tennessee
District of Columbia	Michigan	Ohio	Washington

The following states have elected to not receive \$.8. notification messages on stolen boats following the first purge of the year:

Alabama	Colorado	New York	Tennessee
Arkansas	Maine	Pennsylvania	Utah
California	Nebraska	South Carolina	West Virginia

\$.C. Request for Validation Notification

The request for Validation Notification, \$.C. administrative message, is generated for each

record to be validated. The \$.C. messages are sent to the CTSA to be distributed to the individual ORIs.

The following is an example of a \$.C. administrative message:

\$.C.
MD1012600
NCIC VALIDATION REQUEST (19990125). YOU MUST VERIFY THE
COMPLETENESS, ACCURACY, VALIDITY, AND WILLINGNESS TO
EXTRADITE IF APPLICABLE, AND REAUTHORIZE RETENTION OF THE
BELOW RECORD WITHIN 30 DAYS OR THE RECORD WILL BE PURGED
FROM NCIC.

MKE/STOLEN VEHICLE
ORI/MD1012600 LIC/ABC123 LIS/MD LIY/1999 LIT/PC
VIN/9876543217860 VYR/1971 VMA/PONT VMO/BON VST/SW VCO/RED
OAN/12345678 DOT/19990803 OCA/56789
~~GANICBA00 INTEREST~~
NIC/V123456789 DTE/19990805 2000 EDT

ORI record validation: The following format is used when the user is requested to validate an ORI record:

\$.C.

NCIC VALIDATION REQUEST (19990125). YOU MUST VERIFY THE COMPLETENESS,
ACCURACY, VALIDITY OF YOUR ORI RECORD.

ORI/FL0130000 ATR/ORI IS ANY CITY PD FLCOU/DADE TYP/1 CT1/407 555-1212
CT2/407 555-1313 CT3/407 555-1414
AN1/METRO-DADE PD AN2/SECOND ADDRESS
SNU/1320
SNA/N W 14TH STREET CTY/MIAMI ST/FL
ZIP/99999
NLC/0001 TUC/0001 OMC/0085 CDC/0085 DTE/19990510 1200 EDT
DLU/19980510

\$.E. Serious Error Notification

The following is an example of a \$.E. administrative message:

\$.E.
MD1012600
NCIC SERIOUS ERROR CANCELLATION NOTIFICATION AT 1600 EST 19990830.
YOUR ENTRY NIC/VI23456789, OCA/56789 WAS CANCELED BY NCIC QUALITY
CONTROL NCIC ERROR 01001.

MKE/CANCELED STOLEN VEHICLE
ORI/MD1012600 LIC/ ABC123 LIS/MD LIY/1999 LIT/PC

SECTION 2 -- SYSTEM CHANGES

VIN/9876543234510 VYR/1972 VMA/PONT VMO/BON VST/SW VCO/RED
OAN/12345678 DOT/19990803 OCA/56789
~~GANICBAOO INTEREST~~

SECTION 2 -- SYSTEM CHANGES

THE VEHICLE IDENTIFICATION NUMBER-VIN-IN THE ABOVE-CANCELED RECORD DOES NOT AGREE WITH MANUFACTURER'S SPECIFICATIONS AND/OR WITH OTHER AVAILABLE REFERENCES SUCH AS THE NATIONAL INSURANCE CRIME BUREAU.

REVIEW OF THE ERRONEOUS VIN INDICATES THAT [NCIC 2000 will insert an explanation of the error here]

NCIC REQUESTS THAT YOU REVIEW AVAILABLE RECORDS TO DETERMINE THE CORRECT DATA AND REENTER IN NCIC.

IF THE ABOVE RECORD CONTAINED SUPPLEMENTAL ADD-ON VEHICLE INFORMATION OR OTHER UNIQUE SEARCHABLE NUMBERS SUCH AS LIC OR OAN, THAT DATA AND ALL OTHER DESCRIPTORS SUCH AS VYR, VMA, VST, ETC., SHOULD BE REENTERED IMMEDIATELY.

QUESTIONS CONCERNING THIS TRANSACTION IF NOT RESOLVED BY YOUR CTO MAY BE DIRECTED TO FBI/CJIS DATA INTEGRITY UNIT VIA NLETS, ORI/DCFBIWA03, OR TELEPHONE 304 625-3020, MON - FRI, 8 AM TO 4:30 PM, EASTERN STANDARD TIME.
FBI/CLARKSBURG, W.V.

This message is transmitted to the entering agency when its record has been canceled by the FBI Data Integrity Staff because of a serious error.

\$.F. Failure-to-Validate Notification

This message is transmitted to the CTSA responsible for the ORI(s) of a record(s) when a record that has not been validated is retired.

The following is an example of a \$.F. administrative message:

\$.F. FAILURE TO VALIDATE
MD1012600
THE FOLLOWING RECORD WILL BE RETIRED BY THE FBI DURING THE NEXT PURGE CYCLE UNLESS THE RECORD IS VALIDATED PRIOR TO THE FIRST SUNDAY OF NEXT MONTH.
MKE/STOLEN VEHICLE
ORI/MD1012600 LIC/ABC123 LIS/MD LIY/1999 LIT/PC
VIN/9876543345210 VYR/1972 VMA/PONT VMO/BON VST/SW VCO/RED
OAN/12345678 DOT/19990803 OCA/56789
~~GANICBA00~~ INTEREST
NIC/V123456789 DTE/19990805 2000 EDT

SECTION 2 -- SYSTEM CHANGES

The copy of the nonvalidated record is included after the initial message. The full message is repeated for each nonvalidated record.

BOAT FILE**SECTION 1.7 -- MESSAGE FIELD CODES AND EDITS**

Code	Field	Edits
VOD	Vehicle Ownership	The only allowable characters are A, C, D, N, or S.

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-4	ALPHABETIC, SPECIAL CHARACTERS
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9- 9	ALPHABETIC, NUMERIC
REGISTRATION NUMBER	CONDITIONAL SET	REG	1- 8	ALPHABETIC, NUMERIC
REGISTRATION STATE	SET	RES	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
REGISTRATION YEAR OF EXPIRATION	SET	REY	2-2 4-4	ALPHABETIC, NUMERIC
OUTER HULL MATERIAL	OPTIONAL	HUL	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
BOAT HULL SERIAL NUMBER	CONDITIONAL	BHN	1-20	ALPHABETIC, NUMERIC
PROPULSION	OPTIONAL	PRO	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
BOAT MODEL YEAR	MANDATORY	BYR	4-4	NUMERIC
BOAT MAKE	MANDATORY	BMA	3-4 3-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
BOAT TYPE	OPTIONAL	BTY	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OVERALL BOAT LENGTH	OPTIONAL	BLE	2-2	NUMERIC
BOAT COLOR	OPTIONAL	BCO	3-3 7- 7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF THEFT	MANDATORY	DOT	8-8	NUMERIC

SECTION 2 -- SYSTEM CHANGES

ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1- 9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LINKAGE AGENCY IDENTIFIER	OPTIONAL	LKI*	9-9	ALPHABETIC, NUMERIC
LINKAGE CASE NUMBER	OPTIONAL	LKA*	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	OPTIONAL	MIS	1-42 1-200*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY	OPTIONAL	NOA*	1-1	ALPHABETIC
OWNER-APPLIED NUMBER	CONDITIONAL	OAN	1- 20	ALPHABETIC, NUMERIC
VEHICLE OWNERSHIP DATA **	OPTIONAL	VOD	1-1 0	ALPHABETIC
COAST GUARD DOCUMENT NUMBER	OPTIONAL	CGD*	1-8	ALPHABETIC, NUMERIC
HOME PORT	OPTIONAL	HPT*	1-20	ALPHABETIC, NUMERIC
HULL SHAPE	OPTIONAL	HSP*	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
MODEL NAME	OPTIONAL	BMO*	1-20	ALPHABETIC, NUMERIC
BOAT NAME	OPTIONAL	BNM*	1-20	ALPHABETIC, NUMERIC
IMAGE NCIC NUMBER	OPTIONAL SET	IMN*	10-10	ALPHABETIC, NUMERIC
IMAGE TYPE	SET	IMT*	1-1	ALPHABETIC

*NCIC 2000 format only

**Field must not contain data but must be included in record format.

SECTION 2.5 -- MESSAGE FIELD CODE EDITS FOR ENTRY

19. ~~VEHICLE OWNERSHIP DATA (VOD)~~

~~The VOD Field is a one-character field reserved to show National Insurance Crime Bureau (NICB) interest in a stolen boat entry. Upon receiving authorization from the NICB, a law enforcement agency may fill the VOD Field with the appropriate one-character alphabetic code (A, C, D, N, or S) when making an EB. If a law enforcement agency does not receive authorization to use this field at the time of entry,~~

~~only the NICB may enter the appropriate code into this field by using a modify message. The alphabetic characters A, C, D, N, and S, which represent NICB Division locations in the United States, will be translated in stolen boat positive responses as follows:~~

~~A — GANICBAOO INTEREST ————— (Atlanta, Georgia)
C — ILNICBCOO INTEREST ————— (Chicago, Illinois)
D — TXNICBDOO INTEREST ————— (Dallas, Texas)
N — NYNICBNOO INTEREST ————— (New York, New York)
S — CANICBSOO INTEREST ————— (San Francisco, California)~~

VEHICLE/BOAT PART FILE**SECTION 2.5 -- MESSAGE FIELD EDITS FOR ENTRY**

7. ~~The VOD Field is a one character field reserved to show National Insurance Crime Bureau (NICB) interest in a stolen vehicle/boat part entry. A law enforcement agency, upon receiving authorization from NICB, may use the VOD Field with the appropriate one character alphabetic code (A, C, D, N, or S) when making an entry (EP). If a law enforcement agency does not receive authorization to use this field at the time of entry, only NICB may later enter the appropriate code in this field by using a modify message. The alphabetic characters A, C, D, N, and S, which represent NICB Division locations in the United States, will be translated in stolen vehicle/boat part positive responses as follows:~~

A	—	CANICBAOO INTEREST	—	(Atlanta, Georgia)
C	—	ILNICBCOO INTEREST	—	(Chicago, Illinois)
D	—	TXNICBDOO INTEREST	—	(Dallas, Texas)
N	—	NYNICBNOO INTEREST	—	(New York, New York)
S	—	CANICBSOO INTEREST	—	(San Francisco, California)

VEHICLE FILE**SECTION 1.7 -- MESSAGE FIELD CODES AND EDITS**

Code	Field	Edits
VOD	Vehicle Ownership Data	One alphabetic character (A, C, D, N, or S) may be placed in a stolen vehicle record at time of entry only. Cannot be included in felony vehicle or stolen part entry.

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-4	ALPHABETIC, SPECIAL CHARACTERS
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9- 9	ALPHABETIC, NUMERIC
LICENSE PLATE NUMBER	CONDITIONAL ¹ SET	LIC	1-8 1-10*	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2) NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL	VIN	1- 20	ALPHABETIC, NUMERIC
VEHICLE YEAR	MANDATORY	VYR	4-4	NUMERIC
VEHICLE MAKE	MANDATORY	VMA	2-4 2-24*	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
VEHICLE MODEL	OPTIONAL	VMO	2-3	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
VEHICLE STYLE	MANDATORY ¹	VST	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
VEHICLE COLOR	OPTIONAL	VCO	3-3 7-7	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
DATE OF THEFT	MANDATORY	DOT	8-8	NUMERIC

SECTION 2 -- SYSTEM CHANGES

ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LINKING AGENCY IDENTIFIER	OPTIONAL SET	LKI*	9-9	ALPHABETIC, NUMERIC
LINKING CASE NUMBER	SET	LKA*	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTER
MISCELLANEOUS	OPTIONAL	MIS	1-42 1-200*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY FLAG	OPTIONAL	NOA*	1-1	ALPHABETIC
OWNER-APPLIED NUMBER	CONDITIONAL	OAN	1-20	ALPHABETIC, NUMERIC
VEHICLE OWNERSHIP DATA **	OPTIONAL	VOD	1-1 ¹	ALPHABETIC
IMAGE NCIC NUMBER	OPTIONAL SET	IMN*	10-10	ALPHABETIC, NUMERIC
IMAGE TYPE	SET	IMT*	1-1	ALPHABETIC

*NCIC 2000 format only

** Field must not contain data but must be included in record formats.

¹Optional for felony vehicles

SECTION 2.5 -- MESSAGE FIELD EDITS FOR ENTRY

13. ~~VEHICLE OWNERSHIP DATA (VOD) IN THE STOLEN VEHICLE ENTRY~~

~~The VOD Field is a one character field reserved to show NICB interest in a stolen vehicle entry. Upon receiving authorization from NICB, a law enforcement agency may use the VOD Field with the appropriate one character alphabetic code (A, C, D, N, or S) when making an EV. If a law enforcement agency does not receive authorization to use this field at the time of entry, only NICB may enter the appropriate code in this field by using a modify message. The alphabetic characters A, C, D, N, and S which represent NICB Division locations in the United States will be translated in stolen vehicle positive responses as follows:~~

~~A --CANICBAOO INTEREST (Atlanta, Georgia)
C --ILNICBCOO INTEREST (Chicago, Illinois)
D --TXNICBDOO INTEREST (Dallas, Texas)
N --NYNICBNOO INTEREST (New York, New York)
S --CANICBSOO INTEREST (San Francisco, California)~~

~~A felony vehicle record entry must not include vehicle ownership data as this will cause the entry to be rejected.~~

SECTION 5.1 -- EXAMPLES OF INQUIRY WITH NEGATIVE AND POSITIVE RESPONSES

Positive Response:

1L01HEADER
WA1230000

MKE/STOLEN VEHICLE
ORI/MD1012600 LIC/ABC123 LIS/MD LIY/1999 LIT/PC
VIN/2P4555P026483 VYR/1995
VMA/PONT VMO/BON VST/SW VCO/BRO DOT/19990921
OCA/2325
MIS/DENT IN REAR LEFT FENDER
OAN/1234567891234 ~~VOD/CANATBAOO INTEREST~~
NIC/V000032699 DTE/19990930 1432 EDT
ORI IS ANY CITY PD MD 301 555-1234
IMMED CONFIRM RECORD WITH ORI

SECTION 6.5 -- ADDITIONAL GUIDELINES FOR LOCATE

1. Ten days after a record is located, it is retired.
2. The FBI CJIS permits the NICB to locate an NCIC 2000 Vehicle File record (MKE/LOCATED VEHICLE) when NICB receives information concerning the recovery of a stolen vehicle and an inquiry reveals that the NCIC 2000 record is in active status (MKE/STOLEN VEHICLE). ~~The locating agency will be that of the NICB regional office which maintains the case file. NICB regional offices are located in San Francisco, California; Atlanta, Georgia; Chicago, Illinois; New York, New York; and Dallas, Texas.~~
3. Any agency that receives a notification message based upon an NICB locate should contact the recovering agency to obtain details concerning the recovery. ~~The recovering agency ORI will follow the ORI of the NICB office that located the record. The NICB office should be considered a secondary contact.~~
4. There are no locate procedures for CVI records.

2.3 MODIFICATION OF THE NCIC ARTICLE FILE TO SEND A \$.P. PURGE NOTIFICATION MESSAGE WHEN A STOLEN CREDENTIAL RECORD IS RETIRED

AFFECTED BY CHANGE:

**Introduction
Article File**

EFFECTIVE DATE:

September 3, 2006

Background

In December 2004, the CJIS Advisory Policy Board approved a proposal to send a \$.P. Purge Notification message to the entering agency when a stolen article record with Type Field ICREDEN is retired at the end of the retention period.

System Changes

The NCIC will send a \$.P. Purge Notification message to the Originating Agency Identifier (ORI) of record when an Article File record with a TYP Field ICREDEN is purged at the end of its retention period or 10 days after the Date of Recovery in the Locate.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by highlighting, and deletions are indicated by ~~strikeout~~.

INTRODUCTION

SECTION 2.9 - ADMINISTRATIVE MESSAGES

\$.P. Purge Notification

~~This message is sent to the entering agency when a record has been retired because it has reached the end of its retention period. The records that are subject to \$.P. messages are temporary felony want records, felony vehicle records, vehicle records not containing a VIN or OAN, boat records without a BHN or OAN, article records with a TYP Code of IBADGE, and located records (each chapter contains a section of Automatic Retirement).~~

A purge notification will be sent to the ORI of record when a record has been retired as a result of one of the following conditions:

- 1) A felony vehicle record on file for 90 days.
- 2) A vehicle record on file for 90 days that does not contain either a VIN or OAN.
- 3) A person record that contains only one numeric identifier and the numeric identifier expires.
- 4) A temporary felon record on file for 48 hours.
- 5) A wanted person or wanted juvenile record in a locate status for five days later than in the date in the DOR Field.
- 6) An article, boat, gun, securities, and vehicle record that has been in a locate status for ten days later than the date in the DOR Field.
- 7) A sexual offender record in expired status for five years or in cleared status for ten years.
- 8) A gang/terrorist member record has reached the date in the DOP Field.
- 9) A detained wanted person record has reached the date in the DSE Field.
- 10) An article record has passed its retention period and TYP is equal to IBADGE or ICREDEN.
- 11) A supervised release record has reached the date in the DPE Field.
- 12) An identity theft record has reached the date in the DOP Field.

(Each chapter contains a section on automatic retirement).

ARTICLE FILE

SECTION 1.4 -- RECORD RETENTION PERIOD

1. A stolen article record is retained in the NCIC Article File for the balance of the year entered plus an additional year. Following expiration of this retention period, the record is automatically purged. When a record with a TYP Code of IBADGE or ICREDEN is purged, a \$.P. administrative message will be sent to the originating agency. For example, an article record entered in 1999 would be retired on January 1, 2001. Additional information concerning the \$.P. administrative message can be found in the Introduction chapter of this manual.

2.4 MODIFICATION OF THE LOCATE TRANSACTION IN THE NCIC WANTED PERSON FILE

AFFECTED BY CHANGE:

**Introduction
Wanted Person File**

EFFECTIVE DATE:

September 2006

Background

At its December 2004 meeting, the CJIS Advisory Policy Board (APB) endorsed changing the impact of a second Locate Wanted Person (LW) being placed on a record. Specifically, the APB endorsed the concept that subsequent locates being placed on a record would not automatically purge the record.

System Changes

Additions to the *NCIC Operating 2000 Manual* (December 1999) are indicated by highlighting, and deletions are indicated by ~~strikeout~~.

INTRODUCTION

SECTION 2.8 -- ERROR MESSAGES

4. Following each error message is a brief explanation of the error(s) causing the message to be transmitted. A review of the edits, examples, and formats for the particular file involved in the transaction may aid in identifying the reason for an error message. The following list of error messages is in alphabetical order to assist with finding a particular error message.

REJECT - LOCATE ERROR

1. Locate transaction does not contain **Detained** (DET~~N~~) or Released (RELD) for missing person record or EXTR, ~~or DETN~~, or NOEX for wanted person record.
2. **Locate transaction with extradition of NOEX is for a Wanted Person File record that has already been located with an extradition of EXTR or DETN.**

WANTED PERSON FILE

INTRODUCTION

SECTION 1.3 -- RECORD RETENTION PERIOD

Wanted person records have an unlimited retention period. A wanted person (EW) record that has not been located or has one locate message appended with no extradition (NOEX) will remain on file indefinitely or until actions is taken to clear or cancel the record or a second **NOEX** locate is placed upon the record. The same rules apply to a located juvenile record (whether emancipated or not).

Other exceptions to the record retention period will occur in the event a serious error is detected in the record on file. Additional information on serious error detection can be found in the Introduction chapter of this manual.

SECTION 1.5 -- AUTOMATIC RETIREMENT

1. A record with MKE/EW or MKE/EWJ to which one locate message has been appended indicating that the subject will not be extradited (NOEX) will be retired immediately upon receipt of a second locate message **with NOEX**. The ORI of the record will be notified that the record has been retired.

SECTION 6.1 -- WHEN TO USE A LOCATE MESSAGE

4. When an agency places a locate of NOEX on a record, the record will be retired upon any second locate **with NOEX**.

SECTION 6.7 -- ~~SECOND SUBSEQUENT LOCATE/AUTOMATIC RECORD~~ ~~RETIREMENT TRANSACTIONS~~

~~In a few instances, a wanted person may be apprehended/located more than once without extradition taking place because of the expense, the distance involved, or other reasons. One locate message can be made a permanent part of an NCIC 2000 wanted person record.~~

~~The complete wanted person record, including all supplemental data, is automatically retired from file at the time the second locate message is placed on the record. The ORI of the record and the control terminal servicing the ORI are advised when this occurs. For example:~~

1. NOEX to NOEX

When a record has been previously located with NOEX and a second locate with NOEX is placed against the record, the complete wanted person record, including all supplemental data, is automatically retired. The locate acknowledgment will indicate that the record is being retired. For example:

```
1L01HEADER
DCFBIWA00
2ND LOCATE NAM/DILBERT, ROBERT OCA/213233 RECORD BEING CANCELED
```

2. EXTR or DETN to EXTR or DETN

When a record is in located status and the Extradition (EXT) Field is EXTR or DETN, any subsequent locate transactions with EXTR or DETN will update the Date of Recovery (DOR), Recovering Agency Identifier (RRI), Recovering Agency Case Number (RCA), and EXT Fields. The record will be retired five days from the date in the DOR Field.

3. NOEX to EXTR or DETN

When a record has been located with an EXT Field of NOEX, a second locate transaction with EXTR or DETN will place the record in located status and add the DOR, RRI, RCA, and EXT Fields. The record will be retired five days from the date in the DOR Field.

4. EXTR or DETN to NOEX

When a record is in located status and the EXT Field is EXTR or DETN, any subsequent locate transaction with NOEX will be rejected.

2.5 INCLUSION OF A MISCELLANEOUS (MIS) FIELD IN THE IMAGE FILE RESPONSES

AFFECTED BY CHANGE:

Article File
Boat File
Convicted Sexual Offender Registry
File
Identity Theft File
Image File
Missing Person File
Protection Order File
Vehicle File
Violent Gang and Terrorist
Organization File
Wanted Person File

EFFECTIVE DATE:

September 3, 2006

Background

At its December 2002 meeting, the CJIS Advisory Policy Board approved adding a 240-character Miscellaneous (MIS) Field to the NCIC Image File. The capability to enter the MIS Field was implemented in April 2005; however, the capability to include the Image MIS Field in the responses was delayed. The initial design was not in accordance with the existing Image File responses and was not appropriately documented in TOU 04-2. The design has been modified and the correction noted below.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by highlighting, and deletions are indicated by ~~strikeout~~.

ARTICLE FILE

SECTION 5.5 -- ADDITIONAL GUIDELINES FOR NCIC 2000 INQUIRY

1. IMAGE INDICATOR (IND)

Inquiries may also contain an Image Indicator (IND). If the image indicator is Y, image data related to each primary hit response will be returned. The following would be returned after the immediate confirm caveat:

IMR/ISER:123456789

TYP/CPROJEC OAN/MD6810122

NIC:A000039206 IMN:I123456789

MIS:LEFT SIDE PHOTO

00256

<image>

The Image Response (IMR) is composed of the following data: the Image Type (I for identifying image) and standard article MFCs (SER, TYP, and OAN). The NIC of the base record is next, followed by the Image NCIC Number (IMN). Following the IMN is the Image MIS Field, then image size in bytes (00256), and, last, <image> would be replaced with the actual image.

BOAT FILE**SECTION 5.5 -- ADDITIONAL GUIDELINES FOR NCIC 2000 INQUIRY****1. IMAGE INDICATOR (IND)**

Inquiries may also contain an Image Indicator (IND). If the image indicator is Y, image data related to each primary hit response will be returned.

```
1N01HEADER.QB.WA1230000.REG/MD1235ZZ.IND/Y
```

The following would be returned after the immediate confirm caveat for a generic boat image:

```
IMR/BBTY:RUN BLE:17
BYR:1997 BMA:WEL
IMN:I000001233 GENERIC BOAT
MIS:PHOTO PROVIDED BY MANUFACTURER
00256
<image>
```

The Image Response (IMR) is composed of the following data: the Image Type (B for generic image) and standard boat MFCs (BTY, BLE, BYR, and BMA). The Image NCIC Number (IMN) is next followed by the image description (GENERIC BOAT). Following is the Image MIS Field, then image size in bytes (00256), and, last, the <image> would be replaced with the actual image.

The following would be returned after the immediate confirm caveat for an identifying boat image:

```
IMR/IBHN:LBC035380874 REG:MD1235ZZ
BYR:1997 BMA:WEL
NIC:B000032685 IMN:I000431222
MIS:PHOTO OF STERN SHOWING NAME
00512
<image>.
```

The Image Response (IMR) is composed of the following data: IMT (I for identifying image) and standard boat MFCs (BHN, REG, BYR, and BMA). The NIC of the base record is next followed by the IMN. Following the IMN is the Image MIS Field, then image size in bytes (00512), and, last, the <image> would be replaced with the actual

image.

CONVICTED SEXUAL OFFENDER REGISTRY FILE

SECTION 5.5 -- ADDITIONAL GUIDELINES FOR INQUIRY

7. IMAGE INDICATOR (IND)

QXS inquiries may also contain an Image Indicator (IND) to specify whether an image should be returned if available. If the image indicator is Y, image data related to each primary hit response will be returned if available.

```
1N01HEADER.QXS.WA1230000.NAM/SMITH,JOHN.SEX/M.RAC/W.  
DOB/19680530.IND/Y
```

The following would be returned after the NIC information for a Convicted Sexual Offender Registry File record with a mugshot image:

```
IMR/MNAM:SMITH, JOHN DOB:19680530  
RAC:W HGT:510 WGT:165 DOI:19981210  
NIC:X001269216 IMN:I000001233  
MIS:MUGSHOT FROM 1998 ARREST
```

00256

<image>

The Image Response (IMR) is composed of the following data: the Image Type (M for mugshot) and standard person MFCs (NAM , DOB , RAC , HGT, and WGT). The Date of Image (DOI) is next, followed by the NIC of the base record and the Image NCIC Number (IMN). Following the IMN is the Image MIS Field, then image size in bytes (00256), and, last, <image> would be replaced with the actual image.

IDENTITY THEFT FILE**SECTION 5.4 -- ADDITIONAL GUIDELINES FOR INQUIRY****7. IMAGE INDICATOR (IND)**

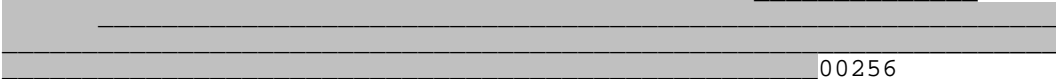
QID inquiries may also contain an Image Indicator (IND) to specify whether an image should be returned if available. If the image indicator is Y, image data related to each primary hit response will be returned. For a person, this would be a mugshot, if available; for property, it would be either the identifying image or the generic image, if available.

```
1N01HEADER.QID.WA1230000.NAM/SMITH, JOHN J.  
SEX/M.RAC/W.DOB/19691012.IND/Y
```

The following would be returned after the immediate confirm caveat for a mugshot image:

```
IMR/M NAM:SMITH, JOHN J DOB:19691012  
RAC:W HGT:510 WGT:165 DOI:19821210  
NIC:T000069216 IMN:I000001233  
MIS:PHOTO OF ID THEFT VICTIM
```

```
<image>
```



00256

The Image Response (IMR) is composed of the following data: the Image Type (M for mugshot) and standard person MFCs (NAM, DOB, RAC, HGT, and WGT). The Date of Image (DOI) is next, then the NIC of the base record is provided along with the Image NCIC Number (IMN). Following the IMN is the Image MIS Field, then image size in bytes (00256) and <image> will be replaced with the actual image.

IMAGE FILE

SECTION 5.2 -- EXAMPLES OF INQUIRIES WITH NEGATIVE AND POSITIVE RESPONSES

Three types of image inquiry are covered in this section: the Image Inquiry (QII), the Cold Search Inquiry (QIC), and the Verification Match Inquiry (QIS).

1. THE IMAGE INQUIRY (QII)

Examples of Image (QII) Inquiries with Negative and Positive Responses:

1. QII Inquiries:

QII transaction requesting all images associated with a record:

```
1N01HEADER.QII.MD1012600.NIC/W123456789.IND/Y
```

QII transaction requesting a specific image:

```
1N01000005.QII.MD1012600.IMN/I287654123.IND/Y
```

QII transaction requesting a generic boat image:

```
1N01HEADER.QII.MD1012600.BMA/BCF.BTY/CRU.BLE/09.BYR/1989.IND/Y
```

or

```
1N01HEADER.QII.MD1012600.IMN/I987654321.IND/Y
```

QII transaction requesting a generic vehicle image:

```
1N01HEADER.QII.MD1012600.VMA/FERR.VMO/QUA.VST/CV.VYR/1990.IND/Y
```

or

```
1N01HEADER.QII.MD1012600.IMN/I987654533.IND/Y
```

2. Negative Response to a QII Inquiry:

```
1L01HEADER
MD1012600
NO RECORD IMN/I287654123
```

3. Positive Response to a QII Inquiry:

In the case of the inquiry specifying the NIC of a base record, all images associated with the base record would be returned in the same hit response.

```
1L01000005
MD1012600
MKE/IMAGE
IMR/MNAM:BROWN, ROBERT DOB:19451012
RAC:W HGT:511 WGT:160 DOI:19950521
NIC:W146203706 IMN:I645413893
MIS:OLD MUGSHOT
_02876
<image>
```

The Image Response (IMR) is composed of the following data: the IMT (M for mugshot) and standard person MFCs (NAM, DOB, RAC, HGT, and WGT). The DOI is next, followed by the NIC of the base record and the IMN. Following the IMN is the Image MIS Field, then image size in bytes (02876), and, last, <image> would be replaced with the actual image.

The IMR Field would not be included if no image was transmitted with the response or if the IND was set to N and only the textual part of the image was returned in the response. In the example, M represents the IMT Type.

4. Same Response With the IND Set to N:

```
1L01000005
MD1012600

MKE/IMAGE
ORI/DCFBIWA00 IMN/I645413893 IMT/M DOI/19950521
NAM/BROWN,ROBERT
RAC/W DOB/19451012 HGT/511 WGT/160
MIS/OLD MUGSHOT
NIC/W146203706 DTE/20001028 1400 EST
```


5. Response to a QII Inquiry Resulting in an Article Image:

1L01000005
MD1012600

MKE/IMAGE
IMR/ISER:V245363 TYP:RVIDEOC OAN:3436546657657
NIC:A146203706 IMN:I645413893
MIS:LEFT SIDE PHOTO _____

_____02876
<image>

The IMR is composed of the following data: the IMT (I for identifying image) and standard article MFCs (SER, TYP, and OAN). The NIC of the base record is next, followed by the IMN. Following the IMN is the Image MIS Field, then image size in bytes (02876), and, last, < image> would be replaced with the actual image.

6. Response to a QII Inquiry Resulting in a Vehicle Image:

1L01000005
MD1012600

MKE/IMAGE
IMR/IVIN:251345331373173 LIC:VOL1234 LIS:NJ
VYR:1994 VMA FERR
NIC:V146203706 IMN:I645413893
MIS:PHOTO SHOWING UNIQUE PAINT SCHEME _____

_____02876
<image>

The IMR is composed of the following data: the IMT (I for identifying image) and standard vehicle MFCs (VIN, LIC, LIS, VYR, and VMA). The NIC of the base record is next, followed by the IMN. Following the IMN is the Image MIS Field, then image size in bytes (02876), and, last, < image> would be replaced with the actual image.

7. Response to a QII Inquiry Resulting in a Generic Vehicle Image:

1L01000005
MD1012600

MKE/IMAGE
IMT/V VMO:AV VST:4H VYR:1994 VMA:CHEV

```
IMN:I12324244 GENERIC VEHICLE
MIS:PHOTO PROVIDED BY MANUFACTURER
02876
<image>
```

The IMR is composed of the following data: the IMT (V for generic vehicle image) and standard vehicle MFCs (VMO, VST,VYR, and VMA). The IMN is next, followed by the Image MIS Field, then image size in bytes (02876). Last, <image> would be replaced with the actual image.

8. Response to a QII Inquiry Resulting in a Boat Image:

```
1L01000005
MD1012600

MKE/IMAGE
IMR/IBHN:34634755467664 REG:M243553
BYR:1992 BMA:AFF
NIC:B146203706 IMN:I645413893
MIS:PHOTO OF STERN SHOWING NAME
02876
<image>
```

The IMR is composed of the following data: the IMT (I for identifying image) and standard boat MFCs (BHN, REG, BYR, and BMA). The NIC of the base record is next followed by the IMN. Following the IMN is the Image MIS Field, then image size in bytes (02876), and, last, <image> would be replaced with the actual image.

9. Response to a QII Inquiry Resulting in a Generic Boat Image:

```
1L01000005
MD1012600

MKE/IMAGE
IMR/BBTY:CRU BLE:45 BYR:1991 BMA:VBC
IMN:I645413893 GENERIC BOAT
MIS:PICTURE PROVIDED BY MANUFACTURER
02876
<image>
```

The IMR is composed of the following data: the IMT (B for generic boat image) and standard boat MFCs (BTY, BLE, BYR, and BMA). The IMN is next. Following the

HD1012600

IMR/ISER:M1028824364646 CAT:EN

MIS:

02876

SECTION 5.3 ADDITIONAL GUIDELINES FOR INQUIRY

1. If a communication is being transmitted over bisync lines, the IND Field should not contain Y.
2. When records are sent from NCIC 2000 to the user via a File Transfer (FT), images associated with those records will be included. Records sent as part of an unsolicited message (i.e., notification) will not contain images.
3. The IMR MFC is generated by the system to indicate to the workstation or any interface agency receiving the message that an image is included in a response.

~~This MFC is never displayed on the screen nor entered by the user. It is a system-generated indicator that an image is being transmitted to the workstation. The format of the Image Field returned to the workstation is:~~

The NCIC System returns images in the following fixed format:

IMR / <IMT><UTT><UBT><LTT><LBT><IMAGE-SIZE><IMAGE DATA>

~~IMT is the Image Type; UTT is the Upper Top Text (47 47 ANS Field); UBT is the Upper Bottom Text (47 47 ANS Field); LTT is the Lower Top Text (47 47 ANS); Image size (5 5 N Field) is in bytes, right justified, and left filled with zeros; and Image Data are the actual binary image of variable size.~~

1. IMT (Image Type Field) is one alphabetic character.
2. UTT (Upper Top Text) is 47 alphabetic, numeric and special characters and contains NAM and DOB; SER; BHN and REG; BTY and BLE; VIN, LIC and LIS; VMO and VST; or GNG.
3. UBT (Upper Bottom Text) is 47 alphabetic, numeric and special characters and contains RAC, HGT, WGT and DOI; TYP and OAN; BYR and BMA; VYR and VMA; CAT; or SGP.
4. LTT (Lower Top Text) is 47 alphabetic, numeric and special characters and contains NIC and IMN; IMN and text GENERIC BOAT; or IMN and text GENERIC VEHICLE.
5. LBT (Lower Bottom Text) is 244 alphabetic, numeric and special characters and contains Image MIS Field.
6. Image size is 5 numeric characters right justified, and left filled with zeros, and identifies the image size in bytes.
7. Image Data is the actual binary image of variable size.

This format would not be transmitted if IND equals N or if no image is transmitted as part

of a hit response.

MISSING PERSON FILE

**SECTION 5.5 -- GUIDELINES FOR NCIC 2000 NONUNIQUE IDENTIFIER INQUIRY
(QM) EXPANDED NAME SEARCH (ENS)**

1. IMAGE INDICATOR (IND)

The QM may contain an Image Indicator (IND) to specify whether an image should be returned if available. If the image indicator is Y, image data related to each primary hit response will be returned.

```
1N01HEADER.QM.WA1230000.AGE/35.SEX/M.RAC/W.HGT/511.  
WGT/160.EYE/BRO.HAI/BRO.IND/Y
```

The following would be returned after the immediate confirm caveat for a mugshot image:

```
IMR/MNAM:SMITH, JOHN J DOB:19641012  
RAC:W HGT:510 WGT:165 DOI:19881012  
NIC:M000069216 IMN:I000001233  
MIS:PHOTO OVER TEN YEARS OLD _ _ _ _ _  
_ _ _ _ _  
_ _ _ _ _00256  
<image>.
```

The Image Response (IMR/) is composed of the following data: the Image Type (M for mugshot) and standard person MFCs (NAM, DOB, RAC, HGT, and WGT). The Date of Image (DOI) is next, followed by the NIC of the person record and the IMN. Following the IMN is the Image MIS Field, then image size in bytes (00256), and, last, <image> would be replaced with the actual image.

PROTECTION ORDER FILE

SECTION 5.5 -- ADDITIONAL GUIDELINES FOR NCIC 2000 INQUIRY

1. IMAGE INDICATOR (IND)

1. QPO inquiries may also contain an Image Indicator (IND) to specify whether an image should be returned if available. If the image indicator is Y, image data related to each primary hit response will be returned if available.

```
1N01HEADER.QPO.WA1230000.NAM/SMITH,JOHN J.  
SEX/M.RAC/W.DOB/19691012.IND/Y
```

2. The following would be returned for a POF record with a mugshot image:

```
IMR/MNAM:SMITH, JOHN J DOB:19691012  
RAC:W HGT:510 WGT:165 DOI:19821210  
NIC:H000069216 IMN:I000001233  
MIS:MUGSHOT FROM 1982 ARREST _ _ _ _ _
```

```
00256  
<image>
```

3. The Image Response (IMR) is composed of the following data: the Image Type (M for mugshot) and standard person MFCs (NAM, DOB , RAC, HGT, and WGT). The Date of Image (DOI) is next, followed by the NIC of the base record and the Image NCIC Number (IMN). Following the IMN is the Image MIS Field, then image size in bytes (00256), and, last, <image> would be replaced with the actual image.

VEHICLE FILE

SECTION 5.5 -- ADDITIONAL GUIDELINES FOR NCIC 2000 INQUIRY

1. IMAGE INDICATOR (IND)

Inquiries submitted in an NCIC 2000 format may contain an Image Indicator (IND) to specify whether an image should be returned if available. If the IND is Y, an image related to each primary hit response, if available, will be returned (i.e., one identifying image for a vehicle record, one mugshot for a person record). If IND is not entered, the field will default to an N.

```
1N01HEADER.QV.WA1230000.LIC/ABC123.LIS/MD.VIN/2P4555P026483.
VMA/PONT.IND/Y.
```

The following would be returned after the immediate confirm caveat for a generic vehicle image:

```
IMR/VVMO:BON VST:SW
VYR:1995 VMA:PONT
IMN:I000001222 GENERIC VEHICLE
MIS:PHOTO PROVIDED BY MANUFACTURER
00256
<image>
```

The Image Response (IMR) is composed of the following data: IMT (V for generic image) and standard vehicle MFCs (VST , VYR , and VMA). The IMN is next, followed by the image description (GENERIC VEHICLE). Following is the Image MIS Field, then image size in bytes (00256), and, last, the <image> would be replaced with the actual image.

The following would be returned after the immediate confirm caveat for an identifying vehicle image:

```
IMR/IVIN:2P4555P026483 LIC:ABC123 LIS:MD
VYR:1995 VMA:PONT
NIC:V000032699 IMN:I000031222
MIS:PHOTO SHOWING UNIQUE PAINT SCHEME
00512
<image>
```


The Image Response (IMR) is composed of the following data: IMT (I for identifying image) and standard vehicle MFCs (LIC, LIS, VYR, and VMA). The NIC of the base record is next, followed by the IMN. Following the IMN is the Image MIS Field, then image size in bytes (00512), and, last, the <image> would be replaced with the actual image.

VIOLENT GANG AND TERRORIST ORGANIZATION FILE

SECTION 13.5 -- ADDITIONAL GUIDELINES FOR NCIC 2000 GMC INQUIRY



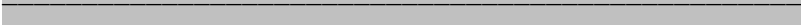
1. IMAGE INDICATOR (IND)

QGM inquiries may also contain an Image Indicator (IND) to specify whether an image should be returned if available. If the image indicator is Y, image data related to each primary hit response will be returned. For a person this would be a mugshot, if available; for property, it would be either the identifying image or the generic image, if available.

1N01HEADER.QW.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.
DOB/19691012.IND/Y

The following would be returned after the immediate confirm caveat for a mugshot image:

IMR/MNAM:SMITH, JOHN J DOB:19691012
RAC:W HGT:510 WGT:165 DOI:19821210
NIC:T000069216 IMN:I000001233
MIS:MUGSHOT FROM 1982 ARREST



_00256
<image>

The Image Response (IMR) is composed of the following data: the Image Type (M for mugshot) and standard person MFCs (NAM, DOB, RAC, HGT, and WGT). The Date of Image (DOI) is next, then the NIC of the base record is provided along with the Image NCIC Number (IMN). Following the IMN is the Image MIS Field, then image size in bytes (00256), and, last, <image> would be replaced with the actual image.

WANTED PERSON**SECTION 5.5 -- ADDITIONAL GUIDELINES FOR NCIC 2000 INQUIRY****1. IMAGE INDICATOR (IND)**

Inquiries submitted in an NCIC 2000 format may contain an Image Indicator (IND) to specify whether an image should be returned if available. If the IND is Y, image data related to each primary hit response will be returned. For a person, this would be a mugshot, if available; for property, it would be either the identifying image or the generic image, if available. If IND is not entered, the field will default to N. For example:

```
1N01HEADER.QW.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.  
DOB/19691012.IND/Y.
```

The following would be returned after the immediate confirm caveat for a mugshot image:

```
IMR/MNAM:SMITH, JOHN J DOB:19691012  
RAC:W HGT:510 WGT:165 DOI:19821210  
NIC:W000069216 IMN:I000001233  
MIS:MUGSHOT FROM 1982 ARREST
```

00256

<image>

The Image Response (IMR) is composed of the following data: the Image Type (M for mugshot) and standard person MFCs (NAM , DOB , RAC, HGT, and WGT). The Date of Image (DOI) is next. Then the NIC of the base record is provided, followed by the Image NCIC Number (IMN). Following the IMN is the Image MIS Field, then image size in bytes (00256), and, last, < image> would be replaced with the actual image.

The following would be returned after the immediate confirm caveat for an identifying vehicle image:

SECTION 2 -- SYSTEM CHANGES

IMR/IVIN:2P4555P026483 LIC:ABC123 LIS:MD

VYR:1995 VMA:PONT

NIC:V000032699 IMN:I000031222

MIS:PHOTO SHOWING UNIQUE PAINT SCHEME

00512

<image>

The IMR is composed of the following data: the Image Type (I for identifying image) and standard vehicle MFCs (VIN, LIC, LIS, VYR, and VMA). The NIC of the base record is next, followed by the IMN. Following the IMN is the Image MIS Field, then image size in bytes (00512), and, last, <image> would be replaced with the actual image.

2.6 MODIFICATION OF THE NCIC BOAT FILE TO CREATE A CAVEAT FOR NONCONFORMING BOAT HULL NUMBERS

AFFECTED BY CHANGE:

Boat File

EFFECTIVE DATE:

September 2006

Background

At its December 2004 meeting, the CJIS Advisory Policy Board endorsed creating a caveat for Boat Hull Numbers (BHNs) that do not conform to the criteria outlined in the *NCIC 2000 Operating Manual* (December 1999). The caveat will notify the entering/inquiring agency that the BHN contains possible erroneous data and the agency may make modifications to correct the data. Entering or inquiring on the proper BHN could increase the probability of a hit being generated on a boat record, thereby improving the capability for stolen boats to be located and retrieved.

System Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~.

BOAT FILE

SECTION 2.5 -- MESSAGE FIELD CODE EDITS FOR ENTRY

2. BOAT HULL SERIAL NUMBER (BHN)

The *Code of Federal Regulations*, Title 33, Section 181, requires that hull identification numbers affixed to boats manufactured as of August 1973 must consist of 12 characters. A manufacturer may display additional characters after the required 12; however, they must be separated by a hyphen.

The complete hull number, including any alphabetic character(s), must be entered in the BHN Field. Any spaces, hyphens, or special characters which may appear as part of the hull number should be omitted from the BHN Field. If the hull number exceeds 20 characters, the first 20 characters must be entered in the BHN Field. The complete BHN must be entered in the MIS Field. For example:

BHN: STM8528EM79B-34576YF

SECTION 2 -- SYSTEM CHANGES

1. The first three characters are the identification assigned to the manufacturer: positions one and two are alphabetic, position three is alphabetic or the numerics 1 or 2.
2. Characters four through eight are assigned by the manufacturer and are either alphabetic or numeric except for the alphabetic characters I, O, and Q.
3. Characters nine through twelve indicate the date of certification or date of manufacture. The characters are either:
 1. All numerics with positions nine and ten indicating the month and positions eleven and twelve indicating the year; or
 2. The ninth character is the alphabetic M, the tenth and eleventh characters are numerics indicating the model year, and the twelfth character is an alphabetic indicating the month of the model year.
August is designated by the alphabetic A, September by B, October by C, etc.; or
 3. Characters nine and ten indicate month and year of the date of certification or date of manufacture. Character nine is an alphabetic: the first month of the year, January, is A and the last month of the year, December, is L. Character ten is the last digit of the year of certification or manufacture, such as 2 for 1992 or 4 for 1994. Characters eleven and twelve are the model year, such as 94 for 1994 or 95 for 1995.

The NCIC System will accept records with nonconforming BHNs; the following caveat will be included in the entry acknowledgement:

```
**VERIFY BHN/12M8528EM79B;  
IT DOES NOT CONFORM TO BHN STANDARDS FOR 1973 AND LATER BOATS AS  
OUTLINED IN THE NCIC OPERATING MANUAL.
```

SECTION 3.5 -- ADDITIONAL GUIDELINES FOR MODIFICATION

1. The stolen boat modification message can be used to enter, change, or delete data in the boat supplemental record. For NCIC 2000-formatted messages, the supplemental data can be added at the same time the base boat record is entered; thus, in a modification message the data can be altered or deleted. For NCIC-formatted messages, the supplemental data can only be added through the use of the enter boat supplemental message or through the use of the modify boat message.
2. If a modify transaction includes a BHN that does not conform to the BHN standards, the following caveat is included in the modify acknowledgement:

```
**VERIFY BHN/12M8528EM79B;  
IT DOES NOT CONFORM TO BHN STANDARDS FOR 1973 AND LATER BOATS AS  
OUTLINED IN THE NCIC OPERATING MANUAL.
```

**SECTION 5.1 -- EXAMPLE OF AN INQUIRY WITH NEGATIVE AND POSITIVE
RECORD RESPONSES**

1N01HEADER.QB.WA1230000.REG/MD1235ZZ.BHN/LBC123450874

Negative Response:

1L01HEADER
WA1230000

NO RECORD REG/MD1235ZZ BHN/LBC123450874

Positive Response:

1L01HEADER
WA1230000

MKE/STOLEN BOAT
ORI/MD1012600 REG/MD1235ZZ RES/MD REY/1999 HUL/WD
BHN/LBC123450874 BYR/1974 PRO/OB BMA/WEL BTY/RUN BLE/17
BCO/RED DOT/19981105
OCA/A222
MIS/BLUE STRIPING
NIC/B000032685 DTE/19981110 0000 EST
ORI IS ANY CITY PD MD 301 555-1234

SECTION 2 -- SYSTEM CHANGES

IMMED CONFIRM RECORD WITH ORI

The above inquiry example contains: header (1N01HEADER), message key (QB), inquiring agency identifier (WA1230000), registration number (REG/MD1235ZZ), and the hull serial number (BHN/LBC123450874).

If an inquiry transaction includes a BHN that does not conform to the BHN standards, the following caveat is included in the response:

```
**VERIFY BHN/12M8528EM79B;  
IT DOES NOT CONFORM TO BHN STANDARDS FOR 1973 AND LATER BOATS AS OUTLINED  
IN THE NCIC OPERATING MANUAL.
```

SECTION 5.8 -- BATCH INQUIRY (QBB)

1. The NCIC 2000 batch inquiry allows users to create a file of individual QB/ZB inquiries in one message. Each inquiry is delimited by a sequence number (SEQ) at the beginning of the inquiry and an "&" as a separator. The SEQ is three numerics and is used to match the responses (hit or no hit) to the specific inquiry from which they were generated. Prior to each response, SEQUENCE NUMBER: <SEQ> will be returned to identify those responses that follow as coming from the inquiry with that sequence number. For example:

```
1N01HEADER.QBB.MD1014300.001.BHN/LBC123450874&002.REG/MD1235ZZ.&005.  
BHN/SUN32104500012561.&010.NIC/B123456789
```

Acknowledgment:

```
1L01HEADER  
MD1014300  
BATCH INQUIRY RECEIVED
```

4. The results of the batch inquiry are transmitted via a file to be retrieved by the user. The maximum number of inquiry batched records is 2,000. If the maximum number is exceeded, the Introduction chapter of this manual provides the necessary message translation. The user is notified of the file by the \$.B. administrative message. The following is an example of the contents of the file.

```
1L01HEADER  
MD1014300  
  
SEQUENCE NUMBER: 001  
NO RECORD BHN/LBC123450874
```

SEQUENCE NUMBER: 002

SECTION 2 -- SYSTEM CHANGES

MKE/STOLEN BOAT

ORI/MD1012600 REG/MD1235ZZ RES/MD REY/1999 HUL/WD

BHN/CAT370431234 BYR/1996 PRO/OB BMA/CAT BTY/RUN BLE/17

BCO/RED DOT/20000110

OCA/A222

MIS/BLUE STRIPING

NIC/B723005317 DTE/20000112 1400 EST

ORI IS ANY CITY PD MD 301 555-1212

IMMED CONFIRM RECORD WITH ORI

SEQUENCE NUMBER: 005

NO RECORD BHN/SUN32104500012561

****VERIFY BHN/12M8528EM79B;**

**IT DOES NOT CONFORM TO BHN STANDARDS FOR 1973 AND LATER BOATS AS
OUTLINED IN THE NCIC OPERATING MANUAL.**

SEQUENCE NUMBER: 010

NO RECORD NIC/B123456789

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

PERSONAL DESCRIPTORS

Section 32 -- EXTRADITION LIMITATION (EXL) FIELD CODES

Effective Date: September 3, 2006

Modifications:

Code	Description
1	FELONY - FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD (default value)
2	FELONY - LIMITED EXTRADITION SEE MIS FIELD (requires data in the MIS Field)
3	FELONY - EXTRADITION - SURROUNDING STATES ONLY
4	FELONY - NO EXTRADITION
5	FELONY - PENDING EXTRADITION SEE MIS FIELD (requires data in the MIS Field)

Additions:

Code	Description
A	MISDEMEANOR - FULL EXTRADITION
B	MISDEMEANOR - LIMITED EXTRADITION SEE MIS FIELD (requires data in the MIS Field)
C	MISDEMEANOR - EXTRADITION - SURROUNDING STATES ONLY
D	MISDEMEANOR - NO EXTRADITION
E	MISDEMEANOR - PENDING EXTRADITION SEE MIS FIELD (requires data in the MIS Field)